



The City of Mason is celebrating the anniversary of our nation's independence with the patriotic event Red, Rhythm & Boom for the community to enjoy! The event will feature kids' zone activities, an extreme activity area, entertainment, music, food, aerial entertainment & more! We are expecting large crowds for this celebration and hope that you will choose to highlight your business by joining in the fun!

Red, Rhythm & Boom will be held on Monday, July 3rd from 4PM-10PM at the City of Mason Municipal Center and Community Center Campus, 6000 Mason-Montgomery Road, Mason, OH 45040. For additional questions, please contact Kelli Youngpeters at kyoungpeters@supergames.org

Who is eligible to be a food vendor?

Applicants must...

- Have **all** necessary licenses and insurance.
- Be year-round and or seasonal operation with proven festival and similar event experience.
- Be self-sufficient; contain a 3 compartment sink for washing/ rinsing/ sanitizing, adequate refrigeration, full provision of power utilities including electrical, LP gas or a portable quiet power generation unit (Eu Inverter Generators only), a portable water holding tank and a liquid waste disposal system.

Where/ How do I apply?

The attached application is the only application that will be accepted. You can also visit the City of Mason's Website at www.imaginemason.org for the application and additional details. Full and complete applications must be received by May 15, 2023.

When and How are Vendors selected?

All applications will be reviewed and participants will be selected on or before June 1, 2023 and will be contacted at that time via email. A waiting list will be created in the event of cancellations. Special preference will be given to Vendors based on the following:

- A Vendor has a strong previous relationship with the City of Mason or is located in the City of Mason.
- A Vendor has a unique item(s) not provided by other Vendors.
- A Vendor has a clean and attractive serving station.
- A Vendor has practical and reasonable pricing.
- A Vendor has submitted payment in full and all required documentation to Food Court Manager.

Important Dates:

May 15 th	Applications submission deadline
June 1 st	Final food vendor selection. All food vendors will be notified by email.
June 15 th	All fees must be paid in full and certificate of insurance and food service license must be submitted and received by SuperGames
June 15 th	Special Event Coverage Insurance payment due. (if specified by application)

Fees:

20x30 space- \$400 Includes one assigned parking space for Vendor's personal vehicle for duration of entire event (allotted space is standard public parking space 18x9).

What items may be sold by Food Vendors?

Your menu will be restricted to approved items only. Please do not bring items that have not been approved by the Food Court Manager. Food vendors may sell their own soda and water however only beverage products offered by the City of Mason's exclusive beverage provider can be sold. No other beverage brands can be sold or marketed. The City of Mason is currently in the process of finalizing their beverage services contract and will relay the specific brand to vendors upon their selection on June 1.



6580 Huntley Road • Columbus, OH 43229 • (614) 846-8946 ext. 107 •
Fax: (614) 846-1794 • www.supergames.org • kyoungpeters@supergames.org

Food Vendor Application Information
City of Mason ~ Red, Rhythm & Boom July 3, 2023

You may email your application to: sstevenson@supergames.org or print and mail to Sarah Stevenson, SuperGames, 6580 Huntley Road, Columbus, OH 43229 Attention: Food Vendor Application

Vendor Name: _____

Legal Business Name: _____

Primary Contact Name: _____

Secondary Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone (Main): _____ Cell: _____

Email*: _____

Website: _____

Social Media Links:

Facebook: _____ Twitter: _____ Instagram: _____

**Required for confirmation purposes. Email list is not distributed.*

Site/ Fees:

Site Requested (1-27)

First Choice: _____ Second Choice: _____ Third Choice: _____ Fourth Choice: _____

Please give us a brief description of the type of food you will be presenting and selling at the event. For example, is your food type Mexican, Pizza, Bar-B-Q, etc... Attaching a menu is also acceptable:

Product/ Item Information:

Main Menu Items:

Item: _____

Price range for each item: _____

Item: _____

Price range for each item: _____

Item: _____

Price range for each item: _____

Lesser Menu Items:

Item: _____

Price range for each item: _____

Item: _____

Price range for each item: _____

Item: _____

Price range for each item: _____



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Food Vendor Regulation
City of Mason ~ Red, Rhythm & Boom July 3, 2023

I. Vendor General Requirements

Please identify which application you will be serving from:

Food Truck: _____

Food Vendor Requiring a Tent: _____

- a. Is a trailer utilized? If yes, provide entire width and length including tongue: _____ Is tongue to the right or left of the service window (from the customer's perspective) Right: _____ Left: _____
- b. Is a tent required? Is an awning utilized? If yes to either, please provide size (width and length) and a brief description: _____
- c. Is a grill to be utilized for food preparation? Yes: _____ No: _____
- d. What other item(s) will be used/ utilized outside the tent? If applicable, please describe: _____
- e. Do you need to order ice from the City of Mason? Yes___ # of bags _____ No _____
*bags are 22 lbs and cost \$8 each
- f. All tables, chairs, tents, supplies, power and everything needed for booth to be provided by vendors.
- g. Food Court Manager reserves the right to locate or re-locate booths according to the needs of the event.
- h. Do you intend on bringing a generator? Yes: _____ No: _____
If yes, please state the decibel reading: _____
- i. Food vendor license and proof of Insurance with SuperGames and the City of Mason as named insured. Enclosed now: _____ or _____ to be mailed to SuperGames by May 15, 2023.
- j. If any food vendor cannot provide insurance meeting the requirements specified in the Liability Release and Indemnity (Hold Harmless) Agreement, including naming of the City of Mason and SuperGames as additional insured, they can be added to the City of Mason's *Special Event Coverage*. Cost per individual food vendor is \$73. Each selected food vendor requiring such a policy must submit payment by June 15, 2023 (checks made payable to: The City of Mason). A complete and approved vendor application is required with all payments. Fees to be mailed to SuperGames.

This agreement contains proprietary information of SuperGames. It is intended solely for the information and use of parties participating in the event herein (2023 Red, Rhythm & Boom). Such proprietary information may not be used, reproduced, or disclosed to any other parties for any other purpose without expressed written permission of SuperGames.

- k. Please provide photos of your set-up from previous festivals or events. Photo(s) must show set-up as it will be displayed at Red, Rhythm & Boom.

II. Vendor Regulations

- a. Maximum of four (4) main and four (4) lesser menu items permitted, including beverages PER booth. Example: If two booths are requested, then up to eight (8) main and eight (8) lesser items permitted, etc.
- b. Food vendors may sell their own soda and water however product MUST be the same brand as the City of Mason's exclusive beverage provider. This includes product for personal and staff use. No other beverage brands can be sold or marketed. The City of Mason is in the process of finalizing their beverage services contract and will relay the specific brand to vendors upon their selection on June 1.
- c. Festival Date and Time (rain or shine) **Monday, July 3, 2023 4:00PM – 10:00PM**

III. Confirmation

- a. Upon receipt of applications (including current license(s), certificates of insurance (naming both SuperGames and The City of Mason as additional insured), a confirmation email will be sent to the email address provided within application.
All fees are due by June 15, 2023
- b. Vendors will receive complete staging instructions (including times, parking/ parking pass information, set-up and tear-down requirements, etc.) via email no later than June 15, 2023.
- c. A map will be enclosed with your staging information showing directions on where to load/unload and park.
- d. Upon approval by Food Court Manager, all fees, permits and insurance will be due by June 15, 2023.
- e. Applications can be refused for any reason.

IV. Staging Rules (including set-up/ tear-down)

- a. Vendors are responsible for all necessary labor and set-up duties during staging. Event staff/ volunteers are not and will not be allowed or permitted to assist vendors.
- b. Vehicles permitted into food court up to one (1) hour during the following times **only**: Friday, July 3 from 10:00AM – 2:00PM
- c. For the safety of Event visitors, staff and vendor staging directions must be respected.

V. Acceptance

- a. Initial here to show acceptance of Food Vendor Regulations for Red, Rhythm & Boom:
_____ **Liability Release and Indemnity (Hold Harmless) Agreement**

The _____ shall indemnify, hold harmless and defend

(Name of Organization)

the City of Mason, OH and SuperGames their elected and appointed officials, all employees, agents, all boards, commissions and all volunteers against and all liability, loss, costs, damages, expenses, claims or actions, including any attorney fees which The City of Mason, their officers, employees, agents, all boards, commissions and volunteers may incur or be required to pay, arising out of or by any act of omission on the part of the user, while conducting business at the Mason Red, Rhythm & Boom event. I understand that The City of Mason and SuperGames are NOT liable or responsible for my organization in any way of injuries sustained, damages incurred or accidents occurring to my organization or its patrons during the Red, Rhythm & Boom event.

In connection with this event, _____ shall obtain
(Name of Organization)

Commercial General Liability Insurance Coverage, including products & complete operations, bodily injury, property damage and personal & advertising injury in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence. Said policy shall be endorsed to contain the following:

- The City of Mason, 6000 Mason Montgomery Road, Mason, OH 45040 and SuperGames, 6580 Huntley Road, Columbus, OH 43229 their respective elected and appointed officials, employees, agents and volunteers shall be covered as Additional Insured.
- Coverage shall be primary to the Additional Insureds and not contributing with any other insurance or similar protection available to the Additional Insureds whether other available coverage be primary, contributing or excess.

A Certificate of Insurance verifying the required coverage must be presented to the City of Mason at least two weeks in advance of the event. The City reserves the right to require complete policies, including endorsements, required herein at any time.

The Release and Indemnity Agreement is given in consideration of participating in the Mason Red, Rhythm & Boom event and shall include any and all expenses incurred by the City of Mason and SuperGames from any and all liability claims, actions, demands, and/ or judgements, etc., including but not limited to attorney's fees and any costs associated herewith.

I, _____, am at least eighteen (18) years of age and I have read and
(Authorized Representative)
and understand the preceding statements, releasing of The City of Mason and SuperGames from any and all liability related to my organization's participation and/ or involvement in the Red, Rhythm & Boom event.

Authorized Representative's Name (please print)

Authorized Representative's Name (please print)

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Checklist

In order for your application to be accepted and considered, it MUST be accompanied by ALL required forms. Before mailing in your application, please make sure you have included the following:

- _____ Food Truck or _____ Food Vendor Requiring a Tent and Hard Surface
- _____ Certificate of Insurance naming City of Mason and SuperGames as additionally insured.
- _____ Request for Special Event Insurance, payable to City of Mason and due by 6/15/2020
- _____ Copy of State of Ohio Food Service License or Temporary Food License from Warren County Combined Health District
- _____ Enclosed photo of booth or Food Truck presentation
- _____ Food Description
- _____ Fees – Indicate and apply for quantity of booth(s) according to tent/ trailer needs:
- _____ 20 x 30 space \$400
- Total Fees Due Upon Acceptance
- \$ _____

Credit/ Debit Card Authorization:

User Name: _____
Type of Credit Card: Visa _____ Mastercard _____
Complete Credit Card #: _____ Exp. Date: _____
3 digit number on back of card (Visa/ Mastercard): _____
Signature: _____

Note: All necessary paperwork, application(s) checks (including money orders) are due by June 15, 2023 and must be mailed to Food Court Manager c/o SuperGames.