

## 2024 BUILDING PERMIT FEES

(Effective January 1, 2024) Fees adjusted annually

### Documents Required for Application

**Commercial Building / Multi-Family Building:** (1) paper & (1) electronic copy of each of the following: building plans, site plans, specifications and application - 2017 Ohio Building Code / 2017 National Electrical Code. Building plans need architect's or engineer's seal (stamped or embossed), with hand-written signature and date on each cover sheet of each set and stamped on all other sheets of each set.

**Single Family Building:** (1) electronic copy (preferred) or (1) paper copy of each of the following: building plans, plot plans, REScheck and application - 2019 Residential Code of Ohio / 2017 National Electric Code. Truss and I-Joist Drawings and Mechanicals to be on-site for rough framing/electric inspection.

### Commercial / Multi-Family Buildings:

**New Commercial Building  $\geq$  120 square feet and  $\leq$  2,000 square feet in area:** \$390 + .006 x constr. cost + \$200 C.O. + 3% BBS\*

**New Commercial Building or Addition  $>$  2,000 square feet in area** - Fee based on predominant occupancy for project. Occupancy areas can be figured separately for fire separated (or equal) buildings. This fee includes building, electrical, and mechanical work, but **not sprinklers or fire alarms**. Area is determined by outside dimensions of total gross floor area. (Fee = Area x Occupancy Multiplier + Base fee + Certificate of Occupancy (C.O.) fee + BBS fee + Parks & Recreation and Subdivision fee for multi-family (see below)).

<u>Occupancy</u>	<u>Multiplier</u>	<u>Base Fee</u>	<u>C.O.</u>	<u>BBS*</u>
Storage/Factory/Utility	0.259	\$2,650	\$200	3%
Business/Mercantile/Educational	0.334	\$2,650	\$200	3%
Multi-Family	0.334	\$2,650	\$200	3% + Park & Rec Fee** + Subdivision Fee**
Institutional/Assembly/High Hazard	0.489	\$2,650	\$200	3%

**Commercial Alteration (Any Area) or Commercial Addition  $\leq$  2,000 square feet in area:**

<u>Cost of Construction</u>	<u>Base Fee</u>	<u>Multiplier</u>	<u>C.O.</u>	<u>BBS*</u>
\$1 to \$10,000	\$265 +	N/A	+ \$200	+ 3%
$>$ \$10,000 to \$25,000	\$115 +	.025 x constr. cost	+ \$200	+ 3%
$>$ \$25,000 to \$50,000	\$405 +	.015 x constr. cost	+ \$200	+ 3%
$>$ \$50,000	\$865 +	.007 x constr. cost	+ \$200	+ 3%

**Phased Construction for New Commercial Building** – Fee based on new building fee above, and then multiply by percentage:

Foundation only	20% of building fee
Shell only (not including foundations)	30% of building fee
Remainder of Building	Remainder of building fee + 10% of total fee

### Single Family Buildings:

**New Single Family Building  $\geq$  200 square feet and  $\leq$  2,000 square feet in area:** \$265 + .006 x constr. cost + \$100 C.O. + 1% BBS\*

**New Single Family Building or Addition  $>$  2,000 square feet in area:** \$660 + 0.159 x square feet + \$100 C.O. + 1% BBS\*

**Single Family Addition  $<$  2,000 square feet:**

Construction cost: \$1 to \$1,000	\$130 + \$100 C.O. + BBS*
Construction cost: $>$ \$1,000	\$345 + \$0.35 x Area + \$100 C.O. + BBS*

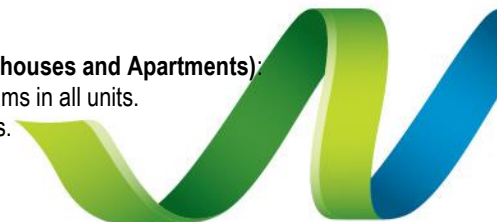
**Single Family/Multi Family Alterations (including basement finishes):**

Construction cost: \$1 to \$1,000	\$130 + \$100 C.O. + BBS*
Construction cost: $>$ \$1,000	\$230 + \$0.12 x Area + \$100 C.O. + BBS*

**\*\*Additional Fees for Residential Buildings (Single-Family and Multi-Family: Condominiums, Townhouses and Apartments):**

Park & Recreation Fee - \$165 per bedroom. For multi-family, include the total number of bedrooms in all units.

Subdivision Fee - See "Subdivision List". For multi-family, multiply the fee by the number of units.



### MISCELLANEOUS FEES

**The following fees are \$80 + BBS\* fee (no C.O. fee):**  
**(These fees are required at application and are non-refundable)**

DECKS / RAMPS - using City drawings  
 DEMOLITION  
 FENCES  
 ELECTRIC SERVICE REPLACEMENT, REPAIR, OR UPGRADE  
 (Commercial and Residential)  
 FOUNTAINS / PONDS (electric only)  
 GAS SERVICE RELEASES (Residential and Commercial)  
 HVAC REPLACEMENT-RESID/MULTI  
 HOT TUBS – electric only  
 INSPECTIONS BY REQUEST  
 REINSPECTIONS (Per occurrence)  
 RESIDENTIAL ROOF REPLACEMENT  
 SHEDS – (commercial) under 120 sq. ft.  
 SHEDS – (residential) under 200 sq. ft.  
 TEMPORARY POLES – electric service  
 TRAILERS – CONSTRUCTION – electric only

**The following Commercial fees are based on the following formula:**  
 $\$385 \text{ fee} + .006 \times \text{constr. cost} + 3\% \text{ BBS}^* \text{ fee}$

CELL TOWERS / COLOCATIONS / SUBSTATION BLDGS  
 FIRE ALARM SYSTEMS  
 HVAC REPLACEMENT-COMMERCIAL  
 HOOD SUPPRESSION SYSTEMS  
 KITCHEN HOODS  
 RETAINING WALLS  
 REPAIRS  
 SALES TRAILERS/PORTABLE OFFICES / INDUSTRIALIZED UNITS  
 SOLAR PANELS  
 SPECIAL EVENTS WITHOUT TENTS – stages/electric/bleachers  
 SPRINKLER AND OTHER FIRE SUPPRESSION SYSTEMS  
 GENERATORS  
 COMMERCIAL POOLS  
 COMMERCIAL COOLERS  
 ACCESSORY STRUCTURES (Over 120 sq. ft.)  
 COMMERCIAL ELECTRICAL WORK

**Temporary Certificate of Occupancies (TCO):**

- Commercial TCO:  $\$515 (\$500 + 3\% \text{ BBS}^*) + \$4,500 \text{ deposit}$
- Single/Multi Family TCO:  $\$202 (\$200 + 1\% \text{ BBS}^*) + \$2,400 \text{ deposit}$
- Separate checks must be submitted for the temporary occupancy fee and deposit
- Deposit check returned if work completed by expiration date of Temp. C.O. for new buildings/additions

**Expedited Plan Review**

Double Building Fee + \$660 for Eng. site plan review - Based on staff availability, feasibility of short review time, and adequate preparation by applicant. Project must already have any necessary Planning Commission and/or zoning appeal approval (formal or informal) and all site information and storm water calculations included for engineering review. Applicant or agent must be in office or available for review information.

**Work Started without Permit** - All fees doubled.

\* **BBS (Ohio Board of Building Standards) fee:** For Residential, add 1% BBS fee. For Commercial / Multi-Family, add 3% BBS fee.

**Miscellaneous Fees + BBS\* fee (no C.O. fee):**  
**(These fees are required at application and are non-refundable)**

DECKS / RAMPS (\$115 when not using City drawings)  
 GAZEBOS (commercial and residential) (\$115)  
 MOVING EXISTING BUILDING (\$265 + C.O. fee + liability insurance)  
 OVERTIME INSPECTIONS (\$90 per hour / 4 hour min.  
 or a minimum of \$370.80 including 3% fee)  
 PERMIT EXTENSION – prior to expiration (\$100)  
 REVISIONS to approved plans (comm \$130 / resid \$100)  
 COMMERCIAL ROOF REPLACEMENT (\$230)  
 SIGNS – WALL, AWNING, AND MARQUEE (\$100 per sign)  
 SIGNS – GROUND AND MONUMENT (\$130 per sign)  
 SIGNS – TEMPORARY (4) signs for 15 days (\$35 per sign)  
 SWIMMING POOLS RESIDENTIAL – (electric & fence) (\$175)  
 TENTS - over 400 sq. ft. (\$130 for 1<sup>st</sup> tent & \$65 each add'l tent)  
 ZONING CERTIFICATES (\$60)  
 SMALL CELLS ROW/ELECTRIC PERMITS (\$200)

**The following Residential fees are based on the following formula:**  
 $\$265 \text{ fee} + .006 \times \text{constr. cost} + 1\% \text{ BBS}^* \text{ fee}$

PORCHES - COVERED  
 PORCHES - SCREENED (For enclosed porches with walls and windows, the fee for single-family/multi-family additions applies.)  
 REPAIRS  
 RETAINING WALLS  
 SOLAR PANELS  
 GENERATORS  
 ACCESSORY STRUCTURES (Over 200 sq. ft.)



**2024 BUILDING PERMIT FEES  
SUBDIVISION LIST**

AIN	Anisley	\$300.00	MF	Mason Fields	\$200.00
AMB	Ambleside	\$2,750.00	MG	Mason Grands	-0-
ARB	Arbor Creek	\$200.00	MAP	Meadows of Ashley Place	-0-
AC	Ashley Commons	-0-	MHC	Medinah at Heritage Club	\$200.00
ALV	Alverta	\$300.00	MO	Mason Oaks	\$300.00
AP	Ashley Place	-0-	MOS	Mosaic	\$300.00
AV	Avalon Farms	\$200.00	OCT	Oaks of Crooked Tree	\$200.00
BWF	Birchwood Farms	-0-	OL	Oakwood Lakes	\$200.00
BWS	Birchwood South	\$200.00	OF	Olympia Fields	-0-
BF	Boxwood Farms	per sq. ft.	PKS	Parkside	\$200.00
BS	Brookstone	\$348.37	PC	Pebble Creek	\$200.00
CAR	Carmelle	\$200.00	PHE	Pinehill Estates	-0-
RC	Reserves of Carmelle	\$300.00	PS	Pipestem	\$200.00
CR	Coddington Reserve	\$200.00	QU	Quailwood Farms	-0-
CC	Concord Crossing	-0-	RTE	Ravines at Timbers Edge	\$200.00
CT	Crooked Tree	\$200.00	RB	Reserves of Bethany	\$200.00
CT2	Crooked Tree	-0-	RM	Rosemont Manor	\$200.00
	(Wooded Vista <u>only</u> )		RW	Rosemont West	\$200.00
CTP	Crooked Tree Preserve	\$300.00	SG	Sherwood Green	-0-
DE	Durfield Estates	-0-	SC	Snider Cove	-0-
DI	Dilly	-0-	SR	Sunset Ridge	\$200.00
EV	Eagleview	\$197.74	TWI	Thorngate at Windemere	\$200.00
ENC	Enclave	-0-	TC	Taylor Creek	-0-
ECH	Estates at Chestnut Hill	\$200.00	TE	Timberbrook Estates	-0-
FPR	Fairway at Pine Run	\$200.00	TS1	Trailside Acres	-0-
FCT	Fairways of Crooked Tree	\$200.00	TS2	Trailside Acres	\$200.00
FB	Falling Brook	\$200.00	TF	Twin Fountains	\$200.00
FP1	Franklin Park	-0-	TS	Tyler Station	-0-
FP2	Franklin Park-Phase II	\$200.00	VL	Village Lakes	\$125.00
GM	Glen Meadows	-0-	VWC	Villages of Woodcreek	-0-
GB	Greenbrier	-0-	VPR	Villas at Pine Run	\$200.00
GS	Greystone	-0-	VWC	Villas of Winding Creek	-0-
HC	Heritage Club	\$200.00	WF	Walnut Farms	-0-
HW	Hickory Woods	\$200.00	WS	Weatherstone	\$200.00
HST	Hillside Terrace	-0-	WE	Western Estates	-0-
LS	Lakeside	-0-	WSF	Whispering Falls	\$200.00
LOL	Landing at Oakwood Lakes	\$200.00	WSP	Whispering Springs	\$200.00
LC	Laurel Court	-0-	WB	White Blossom	\$200.00
LA	Leeann Estates	-0-	WIL	Willow Brooke 1 (south)	\$300.00
LP	Lexington Park	-0-	WIL2	Willow Brooke 2 (north)	\$2,400.00
MM	Mallards of Mason	\$200.00	WI	Windemere	\$200.00
MAN	Manhassett	-0-	WC	Winding Creek	-0-
MH	Manor House	-0-	WR	Woods of Rosemont	\$300.00
MAR	Marival	\$200.00			

