

**CITY OF MASON
COUNCIL MEETING
JUNE 9, 2014**

The meeting was called to order at 7:15 p.m. Chaplain Tom Moll opened the meeting in prayer. All those present recited the Pledge of Allegiance. Vocalist Morgan Reece sang the National Anthem.

ATTENDANCE

The following members of Council were present: Victor Kidd, Barbara Spaeth, Rich Cox, Tom Grossmann, Charlene Pelfrey, Don Prince, and David Nichols.

APPROVAL OF MINUTES

A motion to approve the May 12, 2014 Council Meeting Minutes was made by Vice Mayor Kidd, seconded by Councilmember Prince. VOTE: 6 YEAS, 1 ABSTAIN (Pelfrey).

CITY MANAGER'S REPORT

The 2014 Sunshine Concert Series kicks off on Sunday June 22 at 6:00 p.m. The program has been expanded this year with outdoor concerts at either the Golf Center or Municipal Center on every Sunday from June 22nd through September 7th. Community Options, in partnership with the City, is collecting soda cans that will be processed by residents of Community Options. Those attending concerts are encouraged to bring empty cans.

The Mason Historical Society will host the 21st Annual Ice Cream Social on Tuesday, June 17 beginning at 7:00 p.m. on museum grounds on West Church Street.

The June 18 meeting of the WCML will be held in Monroe beginning at 6 p.m. The speaker will be Jeff Forbes of Wood & Lamping.

A motion to not request a hearing for a C1 C2 liquor permit for Keowee Fuel Services, LLC at 613 Reading Road was made by Vice Mayor Kidd, seconded by Councilmember Cox. VOTE: ALL YEAS.

COMMITTEE REPORTS

Councilmember Pelfrey stated that the Bicentennial Committee is seeking sponsorships for bicentennial events. She stated that a separate volunteer team is working on an aggressive time schedule so that the Mason Monopoly game is ready for purchase before December 2014. An independent panel will determine sponsorships and the layout of the game to ensure that it best represents the City of Mason. All proceeds from this game will be donated to Mason Parks Foundation to help build Common Ground Playground. The Committee hopes to raise \$1 million for this cause. She explained that the all-

inclusive playground can be used by persons of all abilities. Eric Hansen stated that the City is considering the purchase of \$12,000 in sponsorship opportunities on the Mason Monopoly game board. This includes plans for the Municipal Building as one of the game tokens and additional items promoting the Golf Center, Community Center, Lou Eves Municipal Pool, and Mason partnerships.

Councilmember Prince read a letter from the Festivals of Mason Board explaining board members' decision to disband as an organization.

RECOGNITION OF VISITORS

Susan Murdock, Director of Mason Youth Organization's (MYO) Challenger League, stated that there are 1600 children participating in MYO baseball and softball leagues. The new Mason Challenger League serves children with special needs and in its second year has doubled in size with 50 children playing on four teams. She discussed clinics presented by Mason High School Baseball/Softball, explained the importance of volunteer coaches and buddies, thanked the City for adopting two Challenger teams, and listed future goals of the Challenger League.

Sherry Taylor of Northeast Cincinnati Chamber of Commerce President-CEO introduced herself and stated that she looks forward to the opportunity to work with the Mason business community.

RESOLUTION 2014-11 ADOPTING THE BUDGET OF THE CITY OF MASON FOR THE YEAR JANUARY 1, 2015 THROUGH DECEMBER 31, 2015

A motion to read by title only was made by Vice Mayor Kidd, seconded by Councilmember Cox. VOTE: ALL YEAS.

The Public Hearing was opened at 7:53 p.m.

Eric Hansen stated that this procedural item is to qualify for State supported funding. The City's 2015 formal budget process will begin later this year. He explained that in 2012, voters approved a Charter Amendment that changes the way City Safety Services are funded. One source of this funding is through a real estate property levy of up to 5-mills that can be adjusted by City Council but can never exceed 5-mills unless approved by voters. He stated that the Tax Budget is the mechanism through which Council can annually adjust the property tax rate. In 2013, the Finance and Safety Committees met and based on financial information available at that time including amounts received for the SAFR grant, recommended that the Safety Services millage be reduced to 4.40 mills for 2014. Eric explained that although the SAFR grant has expired and the City is still gathering information on revenue trends, there is confidence that Council's conservative budgeting will allow the 4.4 millage to be maintained in 2015 until more comprehensive data is available. He stated that the 4.40 millage is below the 5-mills allowed by Charter, below the previous 5-mill levy amount, and less than amounts levied by neighboring jurisdictions for similar services.

The Public Hearing was closed at 7:55 p.m.

A motion to adopt Resolution 2014-11 was made by Vice Mayor Kidd, seconded by Councilmember Spaeth. VOTE: ALL YEAS.

RESOLUTION 2014-12 PROCLAIMING JULY AS NATIONAL PARKS & RECREATION MONTH

A motion to read by title only was made by Councilmember Cox, seconded by Vice Mayor Kidd. VOTE: ALL YEAS.

Jennifer Heft stated that Resolution 2014-12 recognizes the benefits of parks and recreation in the City of Mason and thanked City employees working in the Parks and Recreation Department. She said that park employees maintain 300 acres of parkland including entranceways, grounds, playgrounds, sports fields, walking trails, fishing lake, picnic areas, Pine Hill Lodge and outdoor pool. They also perform many responsibilities related to snow and ice removal operations within the City. Jennifer stated that Mason's ability to secure local, national, and international events to our community can be credited in a large part to Parks maintenance staff efforts. They work closely with event organizers to ensure the success of each event. Jennifer also acknowledged Community Center staff for planning family friendly activities and events for all age groups that contribute to the health and well-being of the community. The Community Center provides a financially stable asset that helps drive economic development recruitment and retention efforts.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Spaeth, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

Councilmember Spaeth commented that updates to the outdoor pool house are very nice. Councilmember Cox expressed accolades to the Parks Department and stated that Mason Parks are the crowning jewel to the City.

A motion to adopt Resolution 2014-12 was made by Councilmember Cox, seconded by Vice Mayor Kidd. VOTE: ALL YEAS.

ORDINANCE 2014-40 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH DUKE ENERGY OHIO, INC., IN THE AMOUNT OF \$17,652.73, FOR ELECTRIC SERVICE LINE EXTENSION AT 2500 MASON MORROW MILLGROVE ROAD (WILLOW BROOKE REGIONAL LIFT STATION) AND DECLARING AN EMERGENCY

A motion to read by title only was made by Vice Mayor Kidd, seconded by Councilmember Cox. VOTE: ALL YEAS.

Kurt Seiler stated that Willow Brooke Regional Lift Station is under construction and the

City has worked with the Willow Brooke developer to strategically locate this station to best serve future growth of the City. He explained that Duke Energy will set the pole, install 1,500 feet of 3-phase conductor, and provide and set the 3-phase transformer needed to supply the power. Early in the design phase Duke Energy estimated the cost between \$12,000 and \$15,000 but indicated that the final design may change the cost estimate. Kurt stated that final design is complete and work is anticipated to not exceed \$17,653 which is 40% of the total Standard Service Installation cost of \$44,131.83. He stated that an emergency clause has been added to this ordinance to allow the execution of the contract as soon as possible and avoid delay to the lift station project. He said that the target date to have the station on-line is middle of August.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Prince, seconded by Councilmember Spaeth. VOTE: ALL YEAS.

Council discussed utility pole installation, why poles do not remain vertical, and advantages of underground utilities.

A motion to adopt Ordinance 2014-40 was made by Councilmember Spaeth, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

ORDINANCE 2014-41 AUTHORIZING THE CITY OF MASON TO REIMBURSE BUNNELL HILL DEVELOPMENT COMPANY, INC., FOR DESIGN, ENGINEERING FEES AND TO CERTAIN PUBLIC IMPROVEMENTS, IN AN AMOUNT NOT TO EXCEED \$33,337.26

A motion to read by title only was made by Vice Mayor Kidd, seconded by Councilmember Cox. VOTE: ALL YEAS.

Eric Hansen stated that the Everybody's Farm development started in 2011 at Tylersville and Snider Roads uses TIF financing. He explained that TIF financing is a way for private improvements to pay for public improvements that help the private development succeed. The City enters into the TIF agreement but ultimately the funds are generated by the private business. In the Everybody's Farm TIF agreement, a provision was included that allowed up to \$150,000 in engineering design costs expended by the developer to be reimbursed. The agreement also allowed for additional reimbursement to the developer for engineering costs incurred if residual funds remain in the project account. Eric stated that there are additional funds available and additional reimbursement is now appropriate for those residual funds in the amount of \$33,000 to the developer.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Prince, seconded by Vice Mayor Kidd. VOTE: ALL YEAS.

A motion to adopt Ordinance 2014-41 was made by Councilmember Pelfrey, seconded by Councilmember Cox. VOTE: ALL YEAS.

ORDINANCE 2014-42 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH REACH EVENT MARKETING TO SUPPORT THE AVP VOLLEYBALL TOUR PROMOTING ECONOMIC DEVELOPMENT AND MASON TOURISM ACTIVITIES IN THE AMOUNT OF \$35,000 FOR YEAR 2014, \$45,000 FOR YEAR 2015 AND \$55,000 FOR YEAR 2016

A motion to read by title only was made by Vice Mayor Kidd, seconded by Councilmember Prince. VOTE: ALL YEAS.

Jennifer Heft introduced a promotional video for the AVP. After viewing the video, Jennifer stated that from 2005 to 2009 the City of Mason was home to the AVP Pro Beach Volleyball Tour and provided \$50,000 a year in sponsorship contributions. In 2010 the professional volleyball circuit struggled, canceling five events of its 12-city tour. She stated that in 2013 the event, under new owner Donald Sun, returned to Mason with the City contributing \$35,000. Jennifer explained that benefits to the City are two-fold. With a significant international business community and the need for workforce recruitment in the entrepreneur, technology, and life sciences business communities, events such as the AVP Tournament build Mason's reputation as a community with desirable and fun lifestyle amenities. Jennifer stated that a second benefit is that this contract leverages significant Reach Event Marketing services to target audiences and develop messaging in promoting the Community Center, Golf Center, Tennis and future AVP Tournaments. She stated that this event is also highly attractive to retain within the prestigious portfolio of Mason's local, national, and worldwide athletic events. Jennifer explained that the 3-year contract secures the event in Mason through 2016, hopefully bringing the Olympic Champions back to Mason. This contract provides funding in the amount of \$35,000 for 2014, \$45,000 for 2015 and \$55,000 for 2016.

A motion to suspend the rule and allow for adoption after the first reading was made by Vice Mayor Kidd, seconded by Councilmember Cox. VOTE: ALL YEAS.

A motion to adopt Ordinance 2014-42 was made by Councilmember Grossmann, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

ORDINANCE 2014-43 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ROSSMANN ELECTRIC COMPANY FOR THE PURCHASE AND INSTALLATION OF AN EMERGENCY GENERATOR FOR FIRE STATION 52

A motion to read by title only was made by Vice Mayor Kidd, seconded by Councilmember Spaeth. VOTE: ALL YEAS.

Eric Hansen stated that this action is for the replacement of a generator that was originally purchased in 1998 during the construction of Station 52. He explained that these generators are designed to be used as emergency backup and not intended to be used as permanent power. During construction of Station 52, electrical power was supplied by the current generator. The generator ran continuously, twenty-four hours a

day, seven days a week, from October 1998 until February 2000. Eric stated that at last year's preventive maintenance, the service technician reported that the emergency generator had an inordinate amount of hours on the motor for its age. In addition, this brand of generator is no longer produced making repair parts difficult to locate. He said that \$75,000 was included in the 2014 Budget to replace this generator and that a generator was located at Rossmann Electric for just over \$24,000. This price includes installation services and the removal of the old generator. The new generator is expected to last for 20 years. The Safety Committee reviewed and recommends Ordinance 2014-43 for adoption.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Prince, seconded by Councilmember Spaeth. VOTE: ALL YEAS.

A motion to adopt Ordinance 2014-43 was made by Councilmember Prince, seconded by Councilmember Spaeth. VOTE: ALL YEAS.

ORDINANCE 2014-44 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MOTOROLA SOLUTIONS FOR THE PURCHASE OF 7 PORTABLE APX6000xe RADIOS AND RELATED EQUIPMENT FOR USE BY THE CITY OF MASON FIRE DEPARTMENT

A motion to read by title only was made by Vice Mayor Kidd, seconded by Councilmember Prince. VOTE: ALL YEAS.

Eric Hansen explained that the City follows Warren County's lead on public safety communication systems. Over the last three years the County has been transitioning from an analog to digital radio system as mandated by the FCC. The City made the decision to purchase radios for emergency service personnel and limit radio purchases for other departments such as Public Works and Parks. He explained that in mid-2013 the manufacturer announced the end of life for one model of their XTS line of radios, which means that they will stop producing parts and software upgrades after seven years. In response, Warren County switched buying XTS radios and started buying new radios designed for public safety operations with larger buttons to accommodate users wearing gloves. Warren County is offering nine of these new radios to the City, with features that operate slightly different. It is critical to operations that fireground radios be consistent. Eric said that staff recommends the City take advantage of the nine radios being offered by the County and to purchase seven additional radios at a cost of approximately \$4000 each so that all radios used by frontline firefighters are consistent. He explained that the seven older model radios purchased last year will be taken out of fire operations and transition for use by other City Departments as needed. Safety Committee has reviewed and recommends Ordinance 2014 – 44 for adoption.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Prince, seconded by Vice Mayor Kidd. VOTE: ALL YEAS.

A motion to adopt Ordinance 2014-44 was made by Councilmember Pelfrey, seconded by Councilmember Prince. VOTE: ALL YEAS.

ORDINANCE 2014-45 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE FENCE COMPANY, LLC, FOR THE FENCING AT CORWIN NIXON BASEBALL FIELDS IN THE AMOUNT OF \$179,163.30

A motion to read by title only was made by Vice Mayor Kidd, seconded by Councilmember Cox. VOTE: ALL YEAS.

Richard Fair addressed Council and explained that last year Council rejected a plan for backstops at Corwin Nixon fields and requested that a system with additional protection be considered. This spring, bids were requested for a fence with netting at Corwin Nixon that would provide more protection, with additional work at Heritage Oak ball fields included. Bids received were 200% over budget. Richard explained that these bids were rejected and the project was rebid to include only the work at Nixon Park. The Fence Company submitted the only bid. This bid is a good price for the project that includes higher backstop fencing, painting existing poles, fence installation along 1st and 3rd baselines, spectator netting built with removable panels on poles separate from the backstop supports, and dugouts. Parks staff will install hitting squares and pads to protect the fencing and players. Richard explained that the 2014 Budget included \$300,000 for improvement to both Corwin Nixon and Heritage Oak Park. There remains a need for other improvements at both parks. Staff would like to use the remaining balance of over \$100,000 for either field repair or fencing at Heritage Oak and would like to designate funds in the 2015 Budget for replacement of fencing at Heritage Oak Park.

A motion to suspend the rule and allow for adoption after the first reading was made by Vice Mayor Kidd, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

During Council discussion, Richard answered questions by stating that dugouts will have metal roofs and fencing with one entrance to the field. City staff will remove the netting panels in the fall and install them in the spring. The nets are expected to last 15 to 20 years. Richard said that he will look into how fencing will impact spectators' view of the field.

A motion to adopt Ordinance 2014-45 was made by Councilmember Spaeth, seconded by Councilmember Cox. VOTE: ALL YEAS.

ORDINANCE 2014-46 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SOUTHEASTERN EQUIPMENT CO., INC FOR THE PURCHASE OF ONE (1) 2014 SCHWARZE A7000 REGENERATIVE AIR SWEEPER IN THE AMOUNT OF \$208,040.64

A motion to read by title only was made by Vice Mayor Kidd, seconded by Councilmember Prince. VOTE: ALL YEAS.

Richard Fair addressed Council and explained the next five ordinances together. Ordinance 2014-46 authorizes the purchase of a large street sweeper. He explained that after researching options regarding the repair or replacement of the large 2003 Tymco Street Sweeper, staff determined that replacement was most economical. Staff evaluated four sweepers and recommends purchase of the Schwarze A7000. He explained that this sweeper has a stainless steel hopper and frame, and is expected to last longer than the old sweeper.

Richard stated that the City currently operates an in-ground heavy duty vehicle lift in order to maintain the City's fleet of heavy duty vehicles. The lift was installed in 1975 and currently works only intermittently. Repairs on the lift have been delayed as a lift is needed for the new Municipal Services Garage. Staff evaluated options and recommends the purchase of a portable heavy duty 6-post vehicle lift system from a Mason company, ARI Hetra. Ordinance 2014-47 authorizes purchase of this lift system at a cost of \$58,890.51. Richard stated that \$60,000 was in the Budget for purchase of the lift and both the sweeper and lift are available through the State Purchasing Contract.

Richard explained that the next three ordinances concern replacement of vehicles that provide the backbone to service delivery for the City: snow plowing, public utilities maintenance, catch basin maintenance, sidewalk maintenance, right-of-way maintenance and other service related activities. He stated that as part of the 2014 Budget process, the Equipment and Finance Committee set aside a \$600,000 contingency to replace vehicles when unexpected repairs and maintenance arise. The four proposed replacement vehicles are available through the State Purchasing Contract and have been recommended by the Equipment Committee. Richard stated that Ordinance 2014-48 authorizes the purchase of one Ford F-350 pickup truck to replace two vehicles, a 1999 van with 128,400 miles and a 1995 one-ton pickup with 143,300 miles. He explained that the Equipment Committee recommended upgrading the truck from a Ford F-250 to an F-350 at a cost of \$767. The current state bid for a Ford F-350 4WD with a plow is \$30,349.

Richard stated that Ordinance 2014-49 authorizes the purchase of a Ford F-550 truck with crane to replace a 1999 service truck with 73,085 miles, \$12,895 in repairs and \$6915 additional repairs needed. This new Utilities Department truck will be equipped with a crane for repairing catch basins.

Richard stated that Ordinance 2014-50 authorizes the purchase of a 2014 Ford E-350 van to replace a 1999 E-350 with 87,700 miles and \$9,225 in repairs to date. This van has a brake issue and needs an additional \$3,862 in repairs to stay operational. The current state bid for a new E-350 van is \$23,294.50.

Richard stated that a Parks mower in need of \$2,917 in repairs will be replaced with a new Kubota 72" deck Z mower at a cost of \$14,235. He explained that the purchase of this mower does not require Council action.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Cox, seconded by Councilmember Spaeth. VOTE: ALL YEAS.

Councilmember Prince asked how street sweepers are utilized in the City. Richard Fair stated that the City has two sweepers and that the sweepers are used as needed and do not follow a routine schedule.

A motion to adopt Ordinance 2014-46 was made by Councilmember Cox, seconded by Councilmember Spaeth. VOTE: ALL YEAS.

ORDINANCE 2014-47 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH AUTOMOTIVE RESOURCES, INC. FOR THE PURCHASE OF ONE (1) HEAVY DUTY VEHICLE LIFTING SYSTEM IN THE AMOUNT OF \$58,890.51

A motion to read by title only was made by Vice Mayor Kidd, seconded by Councilmember Prince. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Prince, seconded by Councilmember Spaeth. VOTE: ALL YEAS.

Councilmember Cox stated that this portable lift will move to the new Public Works facility when it is completed.

A motion to adopt Ordinance 2014-47 was made by Councilmember Cox, seconded by Vice Mayor Kidd. VOTE: ALL YEAS.

ORDINANCE 2014-48 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH WALT SWEENEY FORD FOR THE PURCHASE OF ONE (1) 2014 FORD F-350 PICKUP TRUCK IN THE AMOUNT OF \$30,349

A motion to read by title only was made by Vice Mayor Kidd, seconded by Councilmember Cox. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Cox, seconded by Vice Mayor Kidd. VOTE: ALL YEAS.

A motion to adopt Ordinance 2014-48 was made by Councilmember Pelfrey, seconded by Councilmember Prince. VOTE: ALL YEAS.

ORDINANCE 2014-49 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH LEBANON FORD FOR THE PURCHASE OF ONE (1) 2014 FORD F-550 TRUCK WITH A CRANE IN THE AMOUNT OF \$58,918

A motion to read by title only was made by Vice Mayor Kidd, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Vice Mayor Kidd, seconded by Councilmember Cox. VOTE: ALL YEAS.

A motion to adopt Ordinance 2014-49 was made by Vice Mayor Kidd, seconded by Councilmember Cox. VOTE: ALL YEAS.

ORDINANCE 2014-50 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH LEBANON FORD FOR THE PURCHASE OF ONE (1) 2014 FORD E-350 CARGO VAN IN THE AMOUNT OF \$23,294.50

A motion to read by title only was made by Councilmember Prince, seconded by Councilmember Cox. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Vice Mayor Kidd, seconded by Councilmember Cox. VOTE: ALL YEAS.

A motion to adopt Ordinance 2014-50 was made by Vice Mayor Kidd, seconded by Councilmember Spaeth. VOTE: ALL YEAS.

OLD AND NEW BUSINESS

Vice Mayor Kidd suggested that the Bicentennial Committee consider renaming Mason Sports Park to Bicentennial Park.

Councilmember Cox announced that pies and cakes will be raffled off at the Mason Historical Society's Ice Cream Social on Tuesday and encouraged everyone to come out and bid on a pie.

Councilmember Spaeth encouraged Councilmembers to attend the Warren County Municipal League meeting where Jeff Forbes will speak on the interaction of social media and the Ohio Public Records Act.

Mayor Nichols congratulated Ginny Sundin on her 66th wedding anniversary.

A motion to approve Mayor Nichols' appointment of Lloyd Kinkaid to Planning Commission was made by Councilmember Pelfrey, seconded by Vice Mayor Kidd. VOTE: ALL YEAS.

RECOGNITION OF VISITORS - none

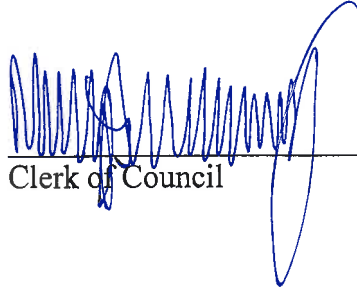
EXECUTIVE SESSION: PROPERTY ACQUISITION

A motion to adjourn into Executive Session for the purpose of discussing property acquisition was made by Vice Mayor Kidd, seconded by Councilmember Cox. VOTE: ALL YEAS. TIME: 8:50 p.m.


A motion to reconvene into Regular Session was made by Vice Mayor Kidd, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

ADJOURN

A motion to adjourn was made by Vice Mayor Kidd, seconded by Councilmember Grossmann. VOTE: ALL YEAS. TIME: 9:35 p.m.



Clerk of Council



Vice Mayor