

ORDINANCE NO. 2011 - 106

AUTHORIZING THE CITY MANAGER TO ENTER INTO A FIVE-YEAR CONTRACT WITH PLATTENBURG & ASSOCIATES, INC., FOR ACCRUAL CONVERSION AND CAFR PREPARATION, IN THE AMOUNT OF \$80,500.

BE IT ORDAINED by the Council of the City of Mason, Ohio, seven members elected thereto concurring:

Section 1. That the City Manager is hereby authorized to enter into a contract with Plattenburg & Associates, Inc., attached hereto as Exhibit "A" for accrual conversion and CAFR preparation according to the proposal submitted for years ended 2011 through 2015.

Section 2. That the Finance Director is hereby authorized to pay Plattenburg & Associates, Inc., for accrual conversion and CAFR preparation, as follows:

<u>Year Ended</u>	<u>Fee</u>
12/31/11	\$ 15,500
12/31/12	15,800
12/31/13	16,100
12/31/14	16,400
12/31/15	<u>16,700</u>
Total	\$ 80,500

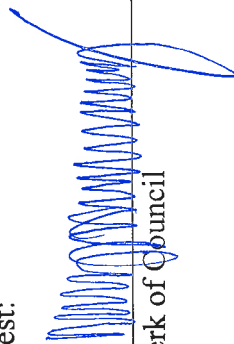
Section 3. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed this 14th day of November, 2011.



Mayor

Attest:



Clerk of Council

MEMORANUM OF AGREEMENT

Exhibit A

This agreement is entered into as of the ___th day of December, 2011 by and between Plattenburg & Associates, Inc., and the City of Mason, Warren County Ohio.

WITNESSTH:

Whereas, the City of Mason on August 24, 2006, issued a Request for Proposal for the City of Mason's Accrual Conversion and CAFR Preparation for fiscal periods January 1, 2006 through December 31, 2010; and

Whereas, Plattenburg & Associates, Inc. responded to the Request for Proposal with a formal proposal wherein they indicated their willingness to perform the accrual conversion and CAFR preparation services in accordance with the items and conditions set forth in the Request of Proposals; and

Whereas, the City of Mason has determined Plattenburg & Associates, Inc. has submitted the proposal most advantageous to the City of Mason; and

Whereas, Plattenburg & Associates, Inc. has successfully completed the requirements of the agreement dated November 8, 2006; and

Whereas, the City of Mason and Plattenburg & Associates, Inc. both desire to extend this agreement for an additional five years with minimal increases for fiscal periods January 1, 2011 through December 31, 2015; and

Whereas, the City of Mason has determined that the agreement extension is most advantageous to the City of Mason;

NOW, THEREFORE, Plattenburg & Associates, Inc. and the City of Mason do mutually agree as follow:

1. This Memorandum of Agreement, Request for Proposal, the Proposal of Plattenburg & Associates, Inc. and Extension Proposal dated October 24, 2011 constitute the integrated written agreement of the parties, to be known as the "Contract";
2. Plattenburg & Associates, Inc. shall, in consideration of the payments specified in the Extension Proposal dated October 24, 2011, and subject to the requirements of the Contract, perform the accrual conversion and CAFR preparation for the City of Mason; and
3. The City of Mason will provide Plattenburg & Associates, Inc. with such payments, services, and support as are specified in the Request for Proposals.

IN WITNESS WHEREOF, Plattenburg & Associates, Inc. and the City of Mason have executed this agreement.

CITY OF MASON

PLATTENBURG & ASSOCIATES, INC.

Eric Hansen, City Manager

David Minich, CPA, Partner