

Mason Parks & Recreation Department Use Agreement

This use agreement is entered into, by and between the City of Mason Parks and Recreation Department (hereafter referred to as "Department") and <u>Mustard's Last Stand</u> (hereafter referred to as "Contractor") on this <u>14th</u> day of <u>April, 2008.</u>

- The Contractor shall provide the following services for the Department: <u>Full service food</u> <u>& beverage concessions operations at Mason Sports Park; 3400 Mason-Morrow-Milgrove</u> <u>Rd., Mason, OH 45040 and Heritage Oak Park; located at 4601 Rte. 42 North, Mason,</u> <u>OH 45040.</u>
- 2. Term
  - Except as otherwise provided hereunder, the term of this agreement shall begin
    upon the execution of this agreement and continue until the last scheduled
    performance provided by the Contractor, not to exceed one year from April 19<sup>th</sup>
    2008. Either party has the right to terminate this agreement for any reason upon
    ninety (90) days written notice.
  - The Department will also have the right to terminate this agreement upon immediate written notice after the occurrence of any of the following events: The Contractor's performance under this agreement is deemed unsatisfactory or unsafe to the Department.
  - The Contractor shall have four additional one-year options to renew this
    agreement at the end of the initial term of one year. To exercise these options to
    renew, Contractor shall notify the Department of its intention to exercise such
    one-year option by giving written notice at least three months prior to the
    expiration of the initial use agreement or each subsequent use agreement. Such
    extension is at will of the Department.
- 3. Concessions Fees
  - The Contractor and Department agree that concession fees will be set at 10% (ten percent) of gross concession revenues at the Mason Sports Park (after applicable sales taxes are paid by the Contractor). Fees will be collected by the Contractor to be paid to the Department.
  - In a monthly statement the Department will be supplied a detailed list containing revenues by date and location, as well as the total collected for each location for the month. This monthly statement shall also include any revenue/commission due to the City for the statement cycle.
  - All concession fees will be paid in full by the Contractor to the Department by the fifteenth (15<sup>th</sup>) of the month following the month in which the revenue was received.
  - Payment shall be made to:
     City of Mason Parks & Recreation
     Attn: Facilities Manager
     6050 Mason-Montgomery Rd.
     Mason, OH 45040
- 4. Utilities
  - The Department assumes responsibility for all utilities (electric, gas, trash service) for approved vending locations as part of this agreement.
- 5. Construction/Building Maintenance
  - Before implementation, the Department must approve any capital improvements, changes to structure and/or existing equipment, service to existing equipment, or addition of new equipment. The Contractor assumes all costs associated with any of the listed actions for the duration of the agreement and all extensions.
- 6. Equipment Usage & Repairs
  - The Department will provide some existing equipment for the use of the Contractor at each location for the length of the awarded agreement. Ownership

- of said equipment will reside with the Department at the end of any awarded agreement and all extensions.
- Before implementation, the Department must approve any changes to existing
  equipment, service to existing equipment, or addition of new equipment. The
  The Contractor assumes all maintenance costs associated with city-provided
  equipment for the duration of this agreement and any extensions. The Contractor
  assumes all costs associated with any of the listed actions for the duration of the
  agreement and all extensions for any Contractor provided equipment.
- If new equipment is added and causes changes to the structure and or utility service of any listed site, the Contractor agrees that said added equipment becomes property of the Department at the end of the initial agreement or any extension thereof.
- If awarded operational areas are otherwise utilized for future operations by the Department for it's own use or to outside parties the usage may be ended by 30 (thirty) days written notice to the Contractor.
- 7. The Contractor agrees to follow these Department guidelines:
  - The Contractor agrees to be subject to a criminal background check paid for and performed by the Department.
  - Vending machines are located in locations throughout areas of the parks & recreation Department. These vending machines will stay in place and not be considered a part of this agreement.
  - Unless otherwise noted the Contractor will be responsible for supplying all supplies and materials necessary for the operations. All such supplies should be appropriate to the operations and are subject to approval by the Department.
  - Concession operational closures or cancellations will be done by the Department for inclement weather reasons, holidays, and any other reasonable circumstance as judged by the Department. The Department will make all reasonable efforts to notify the Contractor of any operational closures.
  - The Department must approve any change of scheduled operating hours before the change is made.
  - The City has a standing beverage agreement with a beverage provider, and all
    beverage resale items sold by the Contractor pursuant to this agreement with the
    city must be purchased from this provider as part of the agreement. The
    Contractor shall purchase the product under the city agreement and will be solely
    responsible for paying the provider. The Contractor has no rights to any
    sponsorships and/or reimbursements made to the City by the beverage provider
    as part of the existing beverage agreement.
  - Alcoholic beverages are not allowed to be possessed or sold in any parks & recreation facility and will not be considered as part of any this contract.
  - If changeover to a new Contractor is required, it must be completed within
    fourteen days after the date of the execution of the changeover contract.
    Changeover is to include at a minimum the same number of locations presently
    covered under this Agreement. Upgrades of equipment and /or menus may be
    required if needed after review with the Contractor.
  - The Department hereby grants to Contractor the exclusive right to advertise concession products at the Department locations at the Contractor's sole expense. The Contractor assumes all cost for any advertising efforts undertaken. Both parties will mutually agree on the size and location of any Contractor and/or product signage.
  - The Department will grant to the Contractor the exclusive concession operations at the Department locations, with the exception of Department, city sponsored special events, or outside groups paying for event usage of park areas for shortterm tournament or special event usage.
  - The Contractor will be solely responsible for collecting all applicable sales tax and distributing said tax to the proper taxing authorities.

- The Contractor assumes responsibility for purchasing of all cleaning supplies, product, approved signage, and any other operational items necessary for the operation of awarded concession locations.
- The Contractor must provide adequate trained staff for the operation of each awarded location. The Contractor assumes responsibility for all payroll obligations and must obey all local, state, and federal employment laws that are applicable.
- The Contractor must maintain the awarded locations in a clean and safe manner.
   The Department reserves the right to inspect operations at anytime, without notice, and ask for corrective actions to be implemented immediately for any substandard items found.
- The Contractor must coordinate and receive any necessary health inspections and maintain the county health license under the Contractor's name. In addition, any food-handling or other certifications necessary for operations become the responsibility of the Contractor. The Contractor will provide copies to the City upon request. In addition, said certificates must be displayed in a mutually agreed upon area within public view.
- The Contractor must provide proof and maintain annual liability coverage that names the City of Mason as additional insureds and shall indemnify, hold harmless and defend the City of Mason, Ohio, its elected and appointed officials, all employees, agents, all boards, commissions, and all volunteers against any and all liability, loss, costs, damages, expenses, claims or actions, including any attorney fees which the City of Mason, Ohio, its officers, employees, agents, all boards, commissions, and volunteers may incur or be required to pay, arising out of or by any act or omission on the part of the Contractor, while occupying any City of Mason facility/property during the terms of this Agreement and all extensions.
- The Contractor must also sign a release and indemnity agreement provided by the Department that is given in consideration of the use of certain facilities owned by the City of Mason and shall include any and all expenses incurred by the City of Mason as a result of any such liability claims, actions, demands, and/or judgments, etc., including but not limited to attorney's fees and any costs associated herewith.
- The Department reserves the right to perform Contractor and/or participant evaluations and/or surveys for future management purposes.
- The Department also reserves the right to request the removal of any of products offered by the Contractor for resale.
- The Department also must approve all menus and prices and any adjustments or changes to menus or prices.
- The Contractor will be responsible for all maintenance and cleaning of all machinery, stocking of product, and collection of monies for products offered. Contractor will be responsible for all expenses incurred in the maintenance of equipment used in concession operations.
- The Department will provide the Contractor one (1) key and up to five (5) proximity cards to access the concessions at Mason Sports Park and Heritage Oak Park. The Contractor is responsible for replacement of such keys and proximity cards at a cost of \$200 per key and \$20 per proximity card.
- 8. It is understood and acknowledged that the Contractor is an independent contractor of the Department and is not an employee or agent of the City of Mason. Contractor shall pay and report all taxes applicable to independent contractors, including, without limitation, Federal, State, and Local taxes, social security taxes and unemployment insurance. Contractor shall not be entitled to participate in any benefits offered by the City of Mason to its employees, including but not limited to any health or disability benefits, retirement benefits or other benefits to which the employees of the City of Mason should be entitled.

	9.	Contractor agrees to abide by present rules and regulations and future rules and regulations of the City of Mason Parks and Recreation Department and the City of Mason.
	10.	Special Considerations:
	Cor	atractor Signatura (a
		ntractor Signature (as appears on social security card):
	Con	ntractor Name Printed (as appears on social security card):
		Heren 6. Willis
	Date	e: 4/14/08 Street Address: 1044 Cherokee DK.
	City	/State/Zip Code: MASON, OH 45040 Home Phone: 513-754-8424
	Wor	rk Phone: Mobile Phone:
	Fax	Email: Swills 44@ Jahoo. com
	Soc	ial Security Number: 238-96 3474
		gef Mason Representative Signature:
2	Title	CITY MANAGER Date: 4/15/08

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