

FINANCE

2008 BUDGET REQUESTS

Requests:

<u>Personnel</u>	Tax Technician (Reclassification)
<u>Equipment</u>	NA
<u>Projects</u>	NA

Attached:

Fund Sheets

General Fund	101.703 – Finance 101.704 – Earnings Tax
Waste Collection	603.506 – Waste Collection

Budget Justifications

Personnel	Tax Technician (Reclassification)
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Current Personnel Worksheet

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
101.703.52110	Salaries and Wages	254,022.87	246,843.12	208,047.69	302,261.57
101.703.52120	Retirement	41,961.70	42,418.37	33,215.35	50,167.98
101.703.52130	Medical Insurance	47,090.00	55,873.56	65,333.75	60,666.20
101.703.52150	Medicare	3,645.24	3,555.80	2,997.27	4,382.79
101.703.52160	Worker's Compensation	4,750.69	6,403.75	7,613.37	12,090.46
Subtotal Personal Services:		351,470.50	355,094.60	317,207.43	429,569.00
101.703.52210	Training/Meeting Expense	2,391.41	3,998.48	3,705.07	8,525.00
101.703.52220	Memberships/Subscriptions	3,810.87	3,687.81	3,304.22	4,035.00
Subtotal Employee Development:		6,202.28	7,686.29	7,009.29	12,560.00
101.703.52320	Telephone/Pager Service	958.83	36.96	0.00	425.00
101.703.52340	Professional Services	57,421.47	79,319.67	45,824.46	79,500.00
101.703.52350	Contracts/Agreements	28,732.07	28,245.06	25,399.82	38,446.00
101.703.52370	Printing & Advertising	6,934.50	7,356.87	10,482.88	14,250.00
Subtotal Contractual Services:		94,046.87	114,958.56	81,707.16	132,621.00
101.703.52410	Office Supplies	3,063.36	4,554.84	3,181.96	4,800.00
101.703.52420	Operational Supplies	1,946.74	2,134.67	1,854.39	2,100.00
101.703.52430	Repairs and Maintenance	290.24	1,274.06	1,448.30	2,250.00
101.703.52440	Small Tools/Minor Equipment/Computers	3,339.00	10,583.63	1,561.71	2,000.00
101.703.52450	Postage	2,369.12	3,124.94	2,897.30	5,700.00
Subtotal Supplies & Materials:		11,008.46	21,672.14	10,943.66	16,850.00
101.703.52540	Computers/Computer Equip.	4,392.50	0.00	0.00	0.00
Subtotal Capital Outlay:		4,392.50	0.00	0.00	0.00
Totals		467,120.61	499,411.59	416,867.54	591,600.00
Notes:					
2007 Budget 631,823.96 2008 is a 6% decrease.					

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
101.704.52110	Salaries and Wages	252,962.75	212,182.01	220,545.16	298,017.12
101.704.52120	Retirement	34,869.42	28,785.02	30,612.20	41,722.40
101.704.52130	Medical Insurance	65,200.00	77,362.20	84,000.00	84,000.00
101.704.52150	Medicare	3,663.71	3,048.33	3,180.50	4,321.25
101.704.52160	Worker's Compensation	3,431.05	4,624.93	5,498.54	11,920.69
Subtotal Personal Services:		360,126.93	326,002.49	343,836.40	439,981.46
101.704.52210	Training/Meeting Expense	13,868.51	10,589.12	1,687.48	7,670.00
101.704.52220	Memberships/Subscriptions	758.95	556.95	775.56	1,625.00
Subtotal Employee Development:		14,627.46	11,146.07	2,463.04	9,295.00
101.704.52320	Telephone/Pager Service	0.00	0.00	0.00	500.00
101.704.52340	Professional Services	38,176.27	60,756.85	151,267.74	163,920.00
101.704.52350	Contracts/Agreements	24,189.49	30,644.67	32,325.70	36,800.00
101.704.52370	Printing & Advertising	45,216.22	20,227.05	18,679.06	38,100.00
Subtotal Contractual Services:		107,581.98	111,628.57	202,272.50	239,320.00
101.704.52410	Office Supplies	3,532.61	3,360.18	2,876.76	4,850.00
101.704.52420	Operational Supplies	932.98	785.67	902.90	1,100.00
101.704.52430	Repairs and Maintenance	28.60	696.00	328.99	800.00
101.704.52440	Small Tools/Minor Equipment/Computers	4,238.70	10,500.00	827.91	0.00
101.704.52450	Postage	11,574.85	8,872.48	10,931.61	9,850.00
Subtotal Supplies & Materials:		20,307.74	24,214.33	15,868.17	16,600.00
101.704.52540	Computers/Computer Equip.	1,000.00	0.00	0.00	0.00
Subtotal Capital Outlay:		1,000.00	0.00	0.00	0.00
101.704.52810	Refunds	423,122.53	498,896.63	1,011,437.82	475,000.00
Subtotal Refunds & Reimbursements:		423,122.53	498,896.63	1,011,437.82	475,000.00
Totals		926,766.64	971,888.09	1,575,877.93	1,180,196.46
Notes:					
Professional Services for temp staffing and collection.					

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
603.506.52110	Salaries and Wages	9,862.75	10,734.25	0.00	8,925.09
603.506.52120	Retirement	1,333.82	1,460.19	0.00	1,249.51
603.506.52130	Medical Insurance	3,623.33	4,297.47	0.00	4,667.60
603.506.52150	Medicare	136.23	126.14	0.00	129.41
603.506.52160	Worker's Compensation	0.00	0.00	0.00	357.00
Subtotal Personal Services:		14,956.13	16,618.05	0.00	15,328.62
603.506.52350	Contracts/Agreements	1,038,863.34	1,110,328.85	1,141,119.72	1,444,165.00
603.506.52370	Printing & Advertising	913.77	755.13	1,599.96	1,600.00
Subtotal Contractual Services:		1,039,777.11	1,111,083.98	1,142,719.68	1,445,765.00
603.506.52420	Operational Supplies	2,550.00	0.00	0.00	300.00
603.506.52450	Postage	6.61	1.17	0.00	0.00
Subtotal Supplies & Materials:		2,556.61	1.17	0.00	300.00
603.506.52810	Refunds	0.00	1,189.00	17.00	1,000.00
Subtotal Refunds & Reimbursements:		0.00	1,189.00	17.00	1,000.00
Totals		1,057,289.85	1,128,892.20	1,142,736.68	1,462,393.62

Notes:

Personnel Justification

Department:	Finance
Position:	Tax Technician
FT/PT	Full Time
Total Annual Salary & Benefits:	\$55,815

Summary Justification:

The last time positions were added to the Tax Office was in 2003 when two account clerk positions were approved as part of the 2003 Budget process. Previous to that was in 1998 when a part time position was converted to a full time clerk position. The office has been subsidizing staffing needs through temporary services at a total 2007 year-to-date, cost of \$141,633. The Tax Office needs staff that has the skill to determine issues with complicated tax returns and communicate corrections in a precise manner to tax preparers. A tax technician will also coordinate criminal court actions, bankruptcies, aggressive collection action for severe delinquencies, and become a team leader for the tax clerks within the Tax Office.

Additional Information:

Historical Reference:

As part of the 1998 Budget process Council approved converting a part time tax position to full time. The conversion to a full time tax clerk created three full time positions within the Tax Office: Tax Administrator, and two full time tax clerks.

In 2000, the Tax Administrator position was converted to Assistant Finance Director/Tax Administrator. The plan was that in the future the Tax Office, with an experienced tax staff would operate with very little direction needed from the Tax Administrator. However, during this time, the office was experiencing a tremendous amount of challenges from high employee turnover, lack of workspace, inexperience, training issues and an increased workload. The decision was made to forego hiring additional staff until there was stabilization in the current staffing levels, experience obtained and operations could then be evaluated.

In 2001, recognizing the fact that certain critical and other daily procedures were being drastically neglected, the office began subsidizing staffing needs through temporary staffing agencies. Hiring additional staff was hindered by the lack of available workspace. That year, approximately \$32,000 was spent for temporary staff.

In September 2002, with the move to the new Municipal Center additional temporary help was hired. For the remainder of that year approximately \$64,339 was incurred for temporary staff.

Finally, in 2003 two account clerk positions were approved as part of the 2003 Budget process. In addition, the Finance Committee approved the continuation of temporary staff to support fluctuations in the workflow. The cost for the temporary staff was estimated to not exceed \$85,000.

Total temporary staffing expenditures year-to-date for 2007 is \$141,633, the majority of this temporary help supports the operations of the Tax Office on a full time basis year around. This help has allowed the Office to perform routine operations in a timely manner, implement on-line tax filing tool, aggressively pursue delinquencies through better follow-up, the issuance of subpoenas, and court filings. However, there are still a number of projects that remain including aggressively pursuing contractors and businesses currently not reporting and general maintenance on all accounts.

While turnover within the department has stabilized and staff is becoming better trained, there remains areas, such as complicated tax returns for major corporations and individual taxpayers with complex tax situations, which require additional technical skills and training. Many of the jobs currently being performed by account clerks in Mason are typically completed by paraprofessional in other cities. The Tax Technician position would require more advanced technical skills, which is needed within the Tax Office.

Historically, the Tax Office has followed a very conservative practice for recommending additional personnel. Only after there is a proven need and operations cannot be successfully accomplished are positions requested. The Tax Office is experiencing a need for skilled tax employees.



City of Mason 2008 Budget

>> Main - 101.704 : Earnings Tax Personnel Budget

Position	Dept %	FT/PT	Hourly Rate	Annual Salary	Pension	Health Insurance	Medicare	Workers Comp	Total Salary & Benefits
Account Clerk	100	FT	16.75	35,711.00	4,999.54	14,000.00	517.81	1,428.44	56,656.79
Account Clerk	100	FT	14.62	31,169.84	4,363.78	14,000.00	451.96	1,246.79	51,232.37
Account Clerk	100	FT	12.25	26,117.00	3,656.38	14,000.00	378.70	1,044.68	45,196.76
Account Clerk I	100	FT	13.08	27,886.56	3,904.12	14,000.00	404.36	1,115.46	47,310.50
Account Clerk I	100	FT	15.95	34,005.40	4,760.76	14,000.00	493.08	1,360.22	54,619.45
Asst.Fin.Dir./Tax Admin	100	FT	25.27	53,875.64	7,542.59	14,000.00	781.20	2,155.03	78,354.45
Office Aide	100	PT	10.00	21,320.00	2,984.80	0.00	309.14	852.80	25,466.74
Tax Technician (Reclassification)	100	FT	3.00	3,120.00	436.80	0.00	45.24	124.80	3,726.84
Temp. Help	100	PT	9.00	10,400.00	1,456.00	0.00	150.80	416.00	12,422.80
Temp. Help	100	PT	16.00	16,640.00	2,329.60	0.00	241.28	665.60	19,876.48
Temp. Help - Office Aide	100	PT	9.00	14,924.00	2,089.36	0.00	216.40	596.96	17,826.72
Totals			144.92	275,169.44	38,523.72	84,000.00	3,989.96	11,006.78	412,689.89
Est Overtime: 5%			7.25	13,758.47	1,926.19	0.00	199.50	550.34	16,434.49
Anticipated Merit EOP: 2.5%			3.00	6,203.24	868.45	0.00	89.95	248.13	7,409.77
Totals			155.16	295,131.14	41,318.36	84,000.00	4,279.40	11,805.25	436,534.15

FIRE

2008 BUDGET REQUESTS

Requests: (Pending Safety Committee Review)

<u>Personnel</u>	Pending Safety Committee
<u>Equipment</u>	Pending Safety Committee
<u>Projects</u>	Pending Safety Committee

Attached:

<u>Fund Sheets</u>	
Fire Fund	211.102 - Fire
<u>Budget Justifications</u>	
Personnel	Pending Safety Committee
Equipment	Pending Safety Committee
Project Sheets	Pending Safety Committee
<u>Current Personnel Worksheet</u>	
<u>Current Equipment Listing</u>	

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
211.102.52110	Salaries and Wages	2,127,362.24	2,505,140.58	2,732,196.43	2,623,394.83
211.102.52120	Retirement	390,948.82	404,906.15	480,346.04	482,372.71
211.102.52130	Medical Insurance	255,366.67	465,462.55	427,794.00	441,000.00
211.102.52150	Medicare	30,574.52	35,972.94	39,284.01	38,039.23
211.102.52160	Worker's Compensation	105,570.72	142,305.63	169,185.98	104,935.79
Subtotal Personal Services:		2,909,822.97	3,553,787.85	3,848,806.46	3,689,742.55
211.102.52210	Training/Meeting Expense	65,575.22	76,393.60	277,993.53	85,000.00
211.102.52220	Memberships/Subscriptions	3,088.77	2,793.00	4,281.99	4,200.00
Subtotal Employee Development:		68,663.99	79,186.60	282,275.52	89,200.00
211.102.52310	Utilities	30,663.59	34,937.86	36,014.22	45,000.00
211.102.52320	Telephone/Pager Service	27,133.25	31,955.56	28,050.76	29,000.00
211.102.52330	Rents & Leases	158,615.81	0.00	0.00	0.00
211.102.52340	Professional Services	106,664.43	150,811.45	112,248.21	225,000.00
211.102.52350	Contracts/Agreements	26,123.31	26,404.65	18,525.00	25,000.00
211.102.52360	Insurance	78,651.75	95,808.80	70,303.20	100,000.00
211.102.52370	Printing & Advertising	13,712.65	17,156.60	17,376.79	20,000.00
Subtotal Contractual Services:		441,564.79	357,074.92	282,518.18	444,000.00
211.102.52410	Office Supplies	3,771.86	8,099.65	4,811.64	5,000.00
211.102.52420	Operational Supplies	96,774.75	128,145.72	119,005.83	97,000.00
211.102.52430	Repairs and Maintenance	86,638.94	113,056.90	137,513.66	125,000.00
211.102.52440	Small Tools/Minor Equipment/Computers	81,934.17	247,653.47	53,709.18	55,000.00
211.102.52450	Postage	806.75	626.29	1,018.22	1,100.00
211.102.52470	Fuel	51,369.13	63,932.34	56,003.93	70,000.00
211.102.52480	Uniforms & Clothing	46,716.83	49,301.07	40,877.43	50,000.00
Subtotal Supplies & Materials:		368,012.43	610,815.44	412,939.89	403,100.00
211.102.52530	Furniture, Fixtures & Office Machines	16,499.00	0.00	0.00	0.00
211.102.52550	Vehicles/Vehicular Equipment	0.00	454,688.90	155,798.63	0.00
211.102.52580	Machinery & Equipment	19,856.78	4,889.93	0.00	0.00
211.102.52595	Repairs, Improvements & Replacements	0.00	0.00	0.00	0.00
211.102.52599	Special Equipment	0.00	149,628.71	0.00	0.00
Subtotal Capital Outlay:		36,355.78	609,207.54	155,798.63	0.00
211.102.52710	Transfers Out	0.00	1,200,000.00	0.00	0.00
Subtotal Transfers Out:		0.00	1,200,000.00	0.00	0.00
Totals		3,824,419.96	6,410,072.35	4,982,338.68	4,626,042.55
Notes:					



City of Mason 2008 Budget

>> Main - 211.102 : Fire & Emergency Services Fund Personnel Budget

Position	Dept %	FT/PT	Hourly Rate	Annual Salary	Pension	Health Insurance	Medicare	Workers Comp	Total Salary & Benefits
Administrative Clerk	50	FT	21.69	23,121.54	3,237.02	7,000.00	335.26	924.86	34,618.68
Battalion Supervisor	100	Shift	21.71	60,356.30	14,485.51	14,000.00	875.17	2,414.25	92,131.23
Battalion Supervisor	100	Shift	21.71	60,356.30	14,485.51	14,000.00	875.17	2,414.25	92,131.23
Battalion Supervisor	100	Shift	20.98	58,326.81	13,998.43	14,000.00	845.74	2,333.07	89,504.06
Deputy Chief	100	FT	29.47	62,830.04	15,079.21	14,000.00	911.04	2,513.20	95,333.48
Fire Chief	100	FT	38.50	82,082.00	27,907.88	14,000.00	1,190.19	3,283.28	128,463.35
Fire Safety Inspector	100	FT	21.78	45,698.80	10,967.71	14,000.00	662.63	1,827.95	73,157.09
Fire Safety Inspector	100	FT	22.40	46,999.68	11,279.92	14,000.00	681.50	1,879.99	74,841.09
Paid Part Time (10 Pos)	100	PT	12.76	262,416.09	16,269.80	0.00	3,805.03	10,496.64	292,987.57
Paid Part Time (5 Pos)	100	Shift	15.75	144,044.77	8,930.78	0.00	2,088.65	5,761.79	160,825.98
Paid Part Time (9 Pos)	100	PT	14.42	218,979.66	13,576.74	0.00	3,175.21	8,759.19	244,490.79
Paramedic/Firefighter	100	Shift	15.68	44,294.43	6,201.22	14,000.00	642.27	1,771.78	66,909.70
Paramedic/Firefighter	100	Shift	15.68	44,294.43	6,201.22	14,000.00	642.27	1,771.78	66,909.70
Paramedic/Firefighter	100	Shift	17.93	49,847.46	11,963.39	14,000.00	722.79	1,993.90	78,527.54
Paramedic/Firefighter	100	Shift	16.85	46,844.94	11,242.78	14,000.00	679.25	1,873.80	74,640.77
Paramedic/Firefighter	100	Shift	15.68	43,592.20	10,462.13	14,000.00	632.09	1,743.69	70,430.11
Paramedic/Firefighter	100	Shift	16.25	45,176.87	10,842.45	14,000.00	655.06	1,807.07	72,481.46
Paramedic/Firefighter	100	Shift	16.25	45,176.87	10,842.45	14,000.00	655.06	1,807.07	72,481.46
Paramedic/Firefighter	100	Shift	18.62	51,765.74	12,423.78	14,000.00	750.60	2,070.63	81,010.75
Paramedic/Firefighter	100	Shift	17.33	48,179.39	11,563.05	14,000.00	698.60	1,927.18	76,368.22
Paramedic/Firefighter	100	Shift	16.25	45,176.87	10,842.45	14,000.00	655.06	1,807.07	72,481.46
Paramedic/Firefighter	100	Shift	16.85	46,844.94	11,242.78	14,000.00	679.25	1,873.80	74,640.77
Paramedic/Firefighter	100	Shift	16.85	46,844.94	11,242.78	14,000.00	679.25	1,873.80	74,640.77
Paramedic/Firefighter	100	Shift	16.25	45,176.87	10,842.45	14,000.00	655.06	1,807.07	72,481.46
Paramedic/Firefighter	100	Shift	17.93	49,847.46	11,963.39	14,000.00	722.79	1,993.90	78,527.54
Paramedic/Firefighter	100	Shift	15.68	43,592.20	10,462.13	14,000.00	632.09	1,743.69	70,430.11
Paramedic/Firefighter	100	Shift	16.25	45,176.87	10,842.45	14,000.00	655.06	1,807.07	72,481.46
Paramedic/Firefighter	100	Shift	16.85	46,844.94	11,242.78	14,000.00	679.25	1,873.80	74,640.77
Paramedic/Firefighter	100	Shift	16.25	45,176.87	10,842.45	14,000.00	655.06	1,807.07	72,481.46
Paramedic/Firefighter	100	Shift	17.33	48,179.39	11,563.05	14,000.00	698.60	1,927.18	76,368.22
Paramedic/Firefighter	100	Shift	16.25	45,176.87	10,842.45	14,000.00	655.06	1,807.07	72,481.46
Paramedic/Firefighter	100	Shift	16.85	46,844.94	11,242.78	14,000.00	679.25	1,873.80	74,640.77
Paramedic/Firefighter	100	Shift	16.25	45,176.87	10,842.45	14,000.00	655.06	1,807.07	72,481.46
Paramedic/Firefighter	100	Shift	18.62	51,765.74	12,423.78	14,000.00	750.60	2,070.63	81,010.75
Paramedic/Firefighter	100	Shift	18.62	51,765.74	12,423.78	14,000.00	750.60	2,070.63	81,010.75
Paramedic/Firefighter	100	Shift	16.85	46,844.94	11,242.78	14,000.00	679.25	1,873.80	74,640.77

Receptionist	100	PT	8.76	6,285.30	879.94	0.00	91.14	251.41	7,507.79
Secretary	100	FT	17.41	37,118.12	5,196.54	0.00	538.21	1,484.72	44,337.59
Temporary	100	FT	65.00	138,580.00	19,401.20	0.00	2,009.41	5,543.20	165,533.81
Totals			735.69	2,369,959.22	436,300.61	441,000.00	34,364.41	94,798.37	3,376,422.62
Est Overtime: 10%			73.57	236,995.92	43,630.06	0.00	3,436.44	9,479.84	293,542.26
Anticipated Merit EOP: 2.5%			5.67	16,439.64	2,442.02	0.00	238.37	657.59	19,777.62
Totals			814.92	2,623,394.78	482,372.70	441,000.00	38,039.23	104,935.79	3,689,742.50

FIRE

Equipment #	Year	Make	Model	Purchase \$	VIN #	License	Mileage	R&M Cost
BAT51	2004	FORD	EXCURSION	\$39,865	1FMSU41P64EA23447	oy3749	40,028	\$6,099.21
car52	1997	FORD	CROWN VIC	\$21,639	2FALP71W1VX213994	OU8495	74,439	\$3,805.98
CF51	2001	FORD	CROWN VIC	\$21,780	2FAFP71WX1X173258	OV7211	47,349	\$1,921.45
cf52	2004	FORD	Expedition	\$29,531	1fmpul6154lb78853	N/A	21,800	\$11,363.20
E51	1994	SEAGRAVE	TB50DF	\$224,666	1F9EU28T6RCS2105	E52	7,818	\$27,057.39
E52	2006	Sutphen	monarch	\$441,301	1s9a1b1d361003044	e52	1,167	\$1,148.55
e522	1976	HAHN	CC350	\$198,000	1s9a1b1d361003044	OG3751	65,160	\$13,612.49
FDT1	2007	HAULMARK	TH85X16WT2	\$7,437	16hgb16246h148838	na		
FDT2	2007	HAULMARK	TH85X16WT2	\$7,437	16hgb16226h148837	na		
insp51	1997	FORD	CROWN VIC	\$21,639	2FALP71W6VX213988	OU8496	76,792	\$6,426.52
insp52	2004	FORD	Expedition	\$29,531	1FMPU16L74LB78854	N/A	19,415	\$11,455.84
pm52	2001	FORD	EXCURSION	\$44,295	1FMSU41FX1EC36632	ov6554	106,724	\$15,724.66
Q51	1999	PIERCE	QUANTUM	\$500,000	ED041-01	N/A	7,616	\$39,135.19
Q52	1999	PIERCE	QUANTUM	\$500,000	ED041-02	N/A	6,254	\$56,140.81
R52	1992	FORD	L8000	\$198,000	1FDYR82AXNV26981	R52	3,325	\$9,620.43
SMOKE	1998	SCOTTY	M98HD32PC	\$34,993	1SSTT1PT8W11SS396	N/A		\$1,176.78
SQ51	2003	INTL	MHO2500	\$169,643	1HTMNAAM44H617468	oy3748	110,434	\$23,495.35
SQ52	1999	FREIGHTLIN	FL50	\$141,763	1FV3EFBC7XHA49644	SQ52	189,319	\$49,277.25
SQ53	1997	FREIGHTLIN	FL50	\$186,000	1FV3EJBD8VL824729	SQ51	195,223	\$33,589.46
sq54	1992	FORD	E350 AMBUL	\$73,000	1FDKE30M8NHB02150	9C91	106,451	\$8,374.82
T52	1997	PIERCE	LANCE	\$723,523	4P1CT02E0W000376	T51	2,830	\$16,280.26
ut51	1997	FORD	EXPLORER	\$18,600	1FMDU34X8VUC37684	OU8867	90,608	\$10,604.84
ut52	1998	CHEVY	K15 SUBURB	\$30,342	1GNFK16R5XJ359937	OU8539	87,851	\$19,593.16

PARKS AND RECREATION

2008 BUDGET REQUESTS

Requests:

<u>Personnel</u>	Parks Maintenance Worker
<u>Equipment</u>	Ford F-350 Quad with Snow Plow Hillside Mower Three-Deck Mower Tractor with Backhoe
<u>Projects</u>	Heritage Oak Park Electric State Property Master Plan/Infrastructure Castle Park Farmstead Stabilization Pine Hill Lakes Lodge Parking Lot and Access Rd.

Attached:

Fund Sheets

General Fund	101.301 – Park Recreation 101.302 – Park Maintenance 101.304 – Municipal Pool 101.405 – Environmental
Community Center	630.306 – Community Center

Budget Justifications

Personnel	Parks Maintenance Worker
Equipment	Ford F-350 Quad with Snow Plow Hillside Mower Three-Deck Mower Tractor with Backhoe
Project Sheets	Heritage Oak Park Electric State Property Master Plan/Infrastructure Castle Park Farmstead Stabilization Pine Hill Lakes Lodge Parking Lot and Access Rd.

Current Personnel Worksheet

Current Equipment Listing

Fund
101.301 : Recreation
Programs

2008 Budget

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
101.301.52110	Salaries and Wages	195,454.47	128,938.83	157,401.63	286,204.40
101.301.52120	Retirement	26,357.72	17,738.73	21,705.18	40,068.62
101.301.52130	Medical Insurance	21,733.33	25,787.40	28,000.00	28,000.00
101.301.52150	Medicare	2,829.84	1,869.78	2,282.28	4,149.96
101.301.52160	Worker's Compensation	0.00	5,978.87	7,108.23	11,448.18
Subtotal Personal Services:		246,375.36	180,313.61	216,497.32	369,871.16
101.301.52210	Training/Meeting Expense	9,985.90	4,176.30	4,563.80	9,000.00
101.301.52220	Memberships/Subscriptions	204.00	498.00	364.00	500.00
Subtotal Employee Development:		10,189.90	4,674.30	4,927.80	9,500.00
101.301.52340	Professional Services	12,255.06	8,811.83	3,505.87	14,000.00
101.301.52350	Contracts/Agreements	232,744.44	235,346.27	295,113.66	355,000.00
101.301.52370	Printing & Advertising	8,741.77	14,485.68	17,165.69	18,000.00
Subtotal Contractual Services:		253,741.27	258,643.78	315,785.22	387,000.00
101.301.52410	Office Supplies	146.31	438.43	27.09	200.00
101.301.52420	Operational Supplies	52,891.22	26,670.96	98,517.53	60,000.00
101.301.52440	Small Tools/Minor Equipment/Computers	0.00	0.00	0.00	10,500.00
101.301.52450	Postage	0.00	250.00	0.00	250.00
101.301.52480	Uniforms & Clothing	619.50	720.00	76.50	500.00
Subtotal Supplies & Materials:		53,657.03	28,079.39	98,621.12	71,450.00
101.301.52810	Refunds	29,735.00	13,285.00	3,033.00	5,000.00
Subtotal Refunds & Reimbursements:		29,735.00	13,285.00	3,033.00	5,000.00
Totals		593,698.56	484,996.08	638,864.46	842,821.16

Notes:

52340 - (\$5,000) Insurance, (\$4,000) Nixon lights upgrade
 52350 - (\$25,000) RRB Service, (\$150,000) RRB contracts, (\$16,000) Rumpke, (\$45,000) LED screens, (\$60,000) Backline, (\$15,000) Vendors, (\$25,000) Fireworks, (\$20,000) Concert Series, (\$80,000) Camp contracts and trips, (\$15,000) Autumn Fest, (\$4,000) MCP
 52440 - (\$9,000) Furnishings for Lodge & camps, (\$2000) two replacement computers

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
101.302.52110	Salaries and Wages	507,037.87	520,876.94	512,890.89	687,235.68
101.302.52120	Retirement	75,502.10	77,873.75	78,302.10	105,341.33
101.302.52130	Medical Insurance	76,066.67	103,149.60	112,000.00	126,000.00
101.302.52150	Medicare	7,327.20	7,539.99	7,406.27	9,964.96
101.302.52160	Worker's Compensation	18,129.67	17,601.52	20,926.30	27,492.55
Subtotal Personal Services:		684,063.51	727,041.80	731,525.56	956,034.52
101.302.52210	Training/Meeting Expense	14,883.28	16,581.10	20,275.77	20,000.00
101.302.52220	Memberships/Subscriptions	2,316.48	2,367.00	2,617.05	3,000.00
Subtotal Employee Development:		17,199.76	18,948.10	22,892.82	23,000.00
101.302.52310	Utilities	56,520.88	56,696.72	53,891.68	65,000.00
101.302.52320	Telephone/Pager Service	7,743.74	7,281.03	8,274.20	8,000.00
101.302.52330	Rents & Leases	13,712.29	6,770.60	2,308.14	7,000.00
101.302.52340	Professional Services	35,151.48	44,402.81	47,042.40	65,000.00
101.302.52342	Engineering Services	0.00	0.00	15,000.00	2,000.00
101.302.52350	Contracts/Agreements	21,206.80	38,299.91	34,784.00	42,000.00
101.302.52370	Printing & Advertising	52,252.34	46,325.38	29,458.57	40,000.00
Subtotal Contractual Services:		186,587.53	199,776.45	190,758.99	229,000.00
101.302.52410	Office Supplies	5,290.44	10,278.44	4,141.50	5,000.00
101.302.52420	Operational Supplies	178,740.11	182,660.31	163,010.30	205,000.00
101.302.52421	Snow Expense	10,094.50	4,921.18	752.34	5,000.00
101.302.52422	Regulatory Signs	10,238.46	2,073.90	6,471.07	0.00
101.302.52424	Concessions	0.00	2,073.90	0.00	9,000.00
101.302.52430	Repairs and Maintenance	23,246.14	54,537.53	48,957.59	55,000.00
101.302.52440	Small Tools/Minor Equipment/Computers	2,141.71	7,073.34	2,056.82	2,000.00
101.302.52450	Postage	305.73	1,222.24	389.27	2,500.00
101.302.52460	Chemicals	18,578.45	27,897.39	33,867.00	35,000.00
101.302.52470	Fuel	13,487.20	20,154.41	15,679.48	25,000.00
101.302.52480	Uniforms & Clothing	6,714.45	6,032.05	9,170.22	9,000.00
Subtotal Supplies & Materials:		268,837.19	318,924.69	284,495.59	352,500.00
101.302.52510	Land & Land Improvement	7,692.18	32,976.72	0.00	0.00
101.302.52520	Buildings/Building Improvements	3,152.55	0.00	0.00	0.00
101.302.52570	Recreation/Playground Equipment	0.00	0.00	14,729.00	0.00
101.302.52580	Machinery & Equipment	14,162.00	0.00	0.00	0.00
Subtotal Capital Outlay:		25,006.73	32,976.72	14,729.00	0.00
Totals		1,181,694.72	1,297,667.76	1,244,401.96	1,560,534.52

Notes:

52310 - (\$20,000) Parks maintenance facility, (\$10,000) Mason Sports Park sports lighting, (\$15,000) Irrigation, (\$5,000) Sports park, (\$2,000) Heritage Oak Park court lighting, (\$3,000) Lodge, (\$5,000) Concession buildings Heritage and Nixon, (\$5,000) Nixon sports lighting

52342 - Soil testings

52350 - (\$21,000) Rumpke

52420 - (\$15,000) Lake Stocking, (\$14,000) Custodial Supplies

52440 - (\$6,000) Office 2007 upgade

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
101.304.52110	Salaries and Wages	107,290.71	108,291.56	119,462.37	189,826.72
101.304.52120	Retirement	14,538.23	14,842.62	16,520.81	26,575.74
101.304.52150	Medicare	1,555.74	1,570.19	1,729.65	2,752.49
101.304.52160	Worker's Compensation	0.00	4,542.01	5,399.96	7,593.07
Subtotal Personal Services:		123,384.68	129,246.38	143,112.79	226,748.01
101.304.52210	Training/Meeting Expense	0.00	0.00	678.12	1,000.00
Subtotal Employee Development:		0.00	0.00	678.12	1,000.00
101.304.52310	Utilities	16,080.96	15,487.45	16,318.10	17,000.00
101.304.52320	Telephone/Pager Service	1,500.00	1,969.39	0.00	0.00
101.304.52340	Professional Services	2,920.00	490.00	490.00	500.00
101.304.52350	Contracts/Agreements	9,274.91	9,067.45	9,657.50	10,000.00
101.304.52370	Printing & Advertising	1,024.71	0.00	576.12	600.00
Subtotal Contractual Services:		30,800.58	27,014.29	27,041.72	28,100.00
101.304.52410	Office Supplies	0.00	0.00	0.00	50.00
101.304.52420	Operational Supplies	13,128.42	25,242.34	28,873.29	30,000.00
101.304.52422	Regulatory Signs	23,339.07	0.00	850.00	0.00
101.304.52424	Concessions	0.00	0.00	0.00	850.00
101.304.52430	Repairs and Maintenance	21,122.17	10,405.35	10,637.93	12,000.00
101.304.52440	Small Tools/Minor Equipment/Computers	9,786.00	845.30	1,472.30	2,000.00
101.304.52450	Postage	0.00	250.00	0.00	0.00
101.304.52460	Chemicals	7,829.50	6,490.58	7,095.07	7,500.00
101.304.52480	Uniforms & Clothing	3,700.00	0.00	2,441.35	2,500.00
Subtotal Supplies & Materials:		78,905.16	43,233.57	51,369.94	54,900.00
101.304.52810	Refunds	322.00	815.00	26.50	200.00
Subtotal Refunds & Reimbursements:		322.00	815.00	26.50	200.00
Totals		233,412.42	200,309.24	222,229.07	310,948.01

Notes:

52440 - (Estimated \$2,000) Includes 1 new card printer

Fund
101.405 : Environmental

2008 Budget

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
101.405.52370	Printing & Advertising	0.00	0.00	0.00	500.00
Subtotal Contractual Services:		0.00	0.00	0.00	500.00
101.405.52420	Operational Supplies	567.50	3,803.50	2,230.84	1,900.00
Subtotal Supplies & Materials:		567.50	3,803.50	2,230.84	1,900.00
Totals		567.50	3,803.50	2,230.84	2,400.00
Notes:					
Earth Day t-shirts, advertising, and promotion					
Environmental awareness lectures					

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
630.306.52110	Salaries and Wages	1,125,669.66	1,088,765.21	1,037,957.05	1,188,217.39
630.306.52120	Retirement	149,478.71	149,174.54	144,075.67	166,350.44
630.306.52130	Medical Insurance	108,666.67	128,936.99	168,000.00	154,000.00
630.306.52150	Medicare	16,305.04	15,739.75	15,020.22	17,229.15
630.306.52160	Worker's Compensation	21,459.33	25,242.21	30,010.25	47,528.69
Subtotal Personal Services:		1,421,579.41	1,407,858.70	1,395,063.19	1,573,325.67
630.306.52210	Training/Meeting Expense	17,579.67	8,534.36	6,863.78	9,000.00
630.306.52220	Memberships/Subscriptions	2,830.12	439.00	1,066.14	2,000.00
Subtotal Employee Development:		20,409.79	8,973.36	7,929.92	11,000.00
630.306.52320	Telephone/Pager Service	17,770.89	17,786.12	13,883.79	17,900.00
630.306.52330	Rents & Leases	0.00	10,155.06	7,695.29	11,800.00
630.306.52340	Professional Services	41,840.25	25,391.29	4,162.30	32,704.00
630.306.52350	Contracts/Agreements	1,290,220.85	313,500.67	1,130,718.75	1,136,067.00
630.306.52360	Insurance	4,251.00	7,083.00	7,090.00	7,100.00
630.306.52370	Printing & Advertising	38,513.34	51,039.11	40,678.54	55,000.00
Subtotal Contractual Services:		1,392,596.33	424,955.25	1,204,228.67	1,260,571.00
630.306.52410	Office Supplies	20,882.44	8,694.56	11,552.32	9,500.00
630.306.52420	Operational Supplies	163,443.65	89,530.89	94,031.67	95,000.00
630.306.52430	Repairs and Maintenance	4,697.44	3,965.63	13,498.52	15,000.00
630.306.52440	Small Tools/Minor Equipment/Computers	15,206.37	22,819.22	42,711.82	90,300.00
630.306.52450	Postage	9,833.77	5,300.00	5,225.00	9,800.00
630.306.52460	Chemicals	8,791.20	10,266.39	9,170.18	10,500.00
630.306.52480	Uniforms & Clothing	5,330.12	6,697.82	3,301.50	7,000.00
Subtotal Supplies & Materials:		228,184.99	147,274.51	179,491.01	237,100.00
630.306.52520	Buildings/Building Improvements	0.00	0.00	0.00	0.00
630.306.52540	Computers/Computer Equip.	0.00	11,115.00	0.00	0.00
630.306.52570	Recreation/Playground Equipment	0.00	0.00	0.00	0.00
630.306.52595	Repairs, Improvements & Replacements	14,555.87	0.00	0.00	0.00
Subtotal Capital Outlay:		14,555.87	11,115.00	0.00	0.00
630.306.52810	Refunds	44,032.16	28,224.66	18,018.12	25,500.00
630.306.52830	Remittances	126.76	127.59	111.15	0.00
Subtotal Refunds & Reimbursements:		44,158.92	28,352.25	18,129.27	25,500.00
Totals		3,121,485.31	2,028,529.07	2,804,842.06	3,107,496.67

Notes:

52305 - (Estimated \$1,100,000) Basic building services payment to Mason School District
 52370 - Includes increased amount for 5 year anniversary roll-out, printing new community center brochures, request from PIO, increased direct marketing efforts, and new letterhead etc. for city logo change
 52430 - (Estimated \$5000) Includes maint. agreement for treadmills maint., (Estimated \$5000), Agreement for ozone machine, (\$1500) Cardiotheater repairs
 52440 - (\$5500) Small Tools/Computers - includes two replacement touchscreens for front desk, (\$4000) Two replacement ID card printers, (\$1800) 3 replacement desktop computers, (Estimated \$20,000) FitLinx fitness tracking system, (Estimated \$15,000) Replacement of cardio theatre, (Estimated \$12,000) 2 replacement treadmills, (Estimated \$16,000) 2 replacement ellipticals, (Estimated \$16,000) Replacement/new purchase of spinning cycles

Personnel Justification

Department: Parks and Recreation

Position: Parks Maintenance Worker

FT/PT : Full Time

Total Annual Salary: \$60,710
& Benefits:

Summary Justification:

The addition of Mason Sports Park is an increase of 18% total acreage into the Mason Park system. Daily maintenance will require at least 3-5 maintenance workers (made up of full time, seasonal and part time workers) during the height of the active seasons in the spring and summer seasons. Staff is proposing the addition of one full time parks maintenance worker and subsidizing operations with seasonal staff for the Mason Sports Park during the 2008 season. After the season, staff will review operations and as part of the 2009 Budget process determine if additional full time staff should be recommended.

Additional Information:

Parks Maintenance staff responsibilities have been growing rapidly over the past several years. In the next year, park maintenance responsibilities will especially grow with the addition of the 54-acre Mason Sports Park. The high level of maintenance required for the Mason Sports Park with its visibility and high usage requires daily cleaning and checking of facilities each day of the year. The restroom building is heated and is expected to be open year round to service the needs of local residents at the playground, disc golf and possibly winter activities. This is a park that will be considered the pride of the city with a high-quality diverse landscape, two regulation football fields, five lighted baseball fields, and an array of park amenities.

In 2007, an additional full time employee parks maintenance employee was added. The addition of this position reduced overtime costs by over \$16,000. Staff is proposing the addition of one parks maintenance worker and recommends reviewing the 2008 operations of the new park before recommending additional personnel.

Equipment Justification

Department: Parks & Recreation
Description: Ford F-350 quad with snow plow
Total Cost: \$41,965



Summary Justification:

A new Ford F-350 quad is needed for the increased demands placed on parks maintenance, primarily the new Mason Sports Park.

Additional Information:

During the peak months of March through June, we have up to 15 parks personnel (full time and part time) and only six trucks. We expect that the peak demand for 2008 will continue through the fall months with the addition of the new park. The parks trucks include four regular pick-ups, one quad pick-up and a dump truck. All of the trucks are used, including the parks van, during the year for transporting personnel, equipment and materials. The quad with its extra seating and four doors is needed to effectively transport our maintenance staff and equipment to job sites within Mason Sports Park and throughout the park system.

In addition, staff is proposing equipping the truck with a snowplow for use at the new park and other parks as well as assisting Public Works with snow plowing as necessary. This vehicle can be obtained as part of the State Purchasing procurement program at a cost of \$41,965,

Equipment Justification

Department: Parks & Recreation

Description: Deweze ATM-72LC Hillside Mower

Total Cost: \$34,832



Summary Justification:

A hillside mower for Heritage Oak and Pine Hill Lake Parks has been requested for some time. With the addition of the Mason Sports Park the need for a hillside mower has become more significant. This mower will also be a shared resource for Public Works to use for mowing along Mason-Montgomery Road south of Western Row Road and for the area along 741 near Parkside. Deerfield Township Park Director Joel Smiddy has expressed interest to share this mower with the City as well. The City will seek financial support from Deerfield Township in the amount of \$10,000.

Additional Information:

This is an automatic self-leveling mower that permits the operator and engine vertical for mowing on slope up to 34 degrees or more. Mason Sports Park has at least 12-acres with slope and elevations changes throughout the park. This includes the area between the ball fields and the lower football fields and portions of the disc golf course. There are approximately 3-acres at Pine Hill Lakes Park and an additional 4-acres at Heritage Oak Park that for safety purposes require a hillside mower.

The automatic self-leveling system of the ATM-72LC hillside mower keeps the operator, engine and controls vertical for mowing on slopes up to 34 degrees or more. The two halves of the 72-inch deck float independently for a quality cut in ditches, over crowns and on uneven terrain. Hydrostatic drive and power steering combined with excellent visibility make this machine effective and efficient to use in the parks.

Equipment Justification

Department: Parks & Recreation
Description: Toro Groundsmaster 4000-D Mower
Total Cost: \$44,700



Summary Justification:

The Toro Groundsmaster 4000-D mower is needed to keep up with aggressive parks mowing schedule and the new 54-acre Mason Sports Park.

Additional Information:

The Parks Department currently has a Toro 4000-D Mower and has had good experience with this mower model and brand. When the three all-hydraulic cutting decks are engaged, the 4000-D will mow up to 10-acres per hour at 8 mph, while providing an 11-inch uncut trim circle around trees and obstacles. The mower is ideal for the design of the new Mason Sports Park. The right wheelbase and sharp turning angels allows mowing back and forth rows or maneuvering around obstacles such as the fence lines without leaving uncut grass. This is the most maneuverable large area mower with an exclusive all-out front cutting deck easy to see and control for superior trimability. During the height of the mowing season in late March through June, the parks department will need this mower through the majority of each week at Mason Sports Park. .

Equipment Justification

Department: Parks & Recreation

Description: John Deere 4320 Tractor with Backhoe

Total Cost: \$28,613



Summary Justification:

This tractor is needed to meet the increased maintenance demands at Mason Sports Park working 6-8 hours daily from late March through the summer and then to 2-4 hours in the fall months. The two parks tractors currently in inventory are used in the spring through summer months daily for up to 8-hours at Heritage Oak Park and up to 6-hours at Corwin Nixon Park.

Additional Information:

A new John Deere tractor is needed primarily for Mason Sports Park for all type of turf and park projects including aerating, fertilizing, aerifying, and seeding. Park projects include various repairs to the fields, curbing, paths and disc golf course. The backhoe attachment is needed for powerful digging and backfilling. The tractor will also be used to prepare, groom and drag the five ball fields on a daily basis from the spring through falls seasons. It will also be used for the football fields during the year.

CAPITAL IMPROVEMENT PROJECT FACT SHEET



PROJECT NUMBER: 50076

PROJECT TITLE:
PROJECT YEAR:
DEPARTMENT:
DEPARTMENT CODE:
FUND CODE:
PROJECT MANAGER:

Heritage Oak Park Electric
2008
Parks & Recreation
302
102
Michael Hecker

CURRENT YEAR BUDGET REQUEST:

\$30,282

ENG./DESIGN ORD. #
PROPERTY ACQUISITION ORD. #
CONSTRUCTION ORD. #
CHANGE ORDER ORD. #

TYPE HERE
TYPE HERE
TYPE HERE

COST ESTIMATES: (i.e. Construction; Engineering)

Design & Construction \$30,282

ESTIMATED BUDGET YEAR:

2008

GRANT STATUS:

PROJECT DESCRIPTION:

This project will install electric to a 300 amp stainless steel panel board located near the fire hydrant in the new section of Heritage Oak Park. The panel board is at the location in the park's master plan for a future restroom building. The electric can be used by the City for special events and for the Christmas in Light Show currently sponsored by the Heritage Festival Committee. The price for electric generators last year, which included fuel costs, was nearly \$30,000. This work includes Duke energy costs and a 700 linear foot trench. This could be a cost savings for the long term.

PROJECT STATUS: Indicate estimated dates until actual dates are known
Construction August 2008 \$30,282

ADDITIONAL COMMENTS:



CAPITAL IMPROVEMENT PROJECT FACT SHEET



PROJECT NUMBER: 50005

PROJECT TITLE: Castle Park Farmstead Stabilization
 PROJECT YEAR: 2008
 DEPARTMENT: Parks & Recreation
 DEPARTMENT CODE: 302
 FUND CODE: 223
 PROJECT MANAGER: Michael Hecker

CURRENT YEAR BUDGET REQUEST:

\$45,000

ENG./DESIGN ORD. #	TYPE HERE
PROPERTY ACQUISITION ORD.	TYPE HERE
CONSTRUCTION ORD. #	TYPE HERE
CHANGE ORDER ORD. #	TYPE HERE

COST ESTIMATES: (i.e. Construction; Engineering)

Phase I Architecture/Design \$45,000

ESTIMATED BUDGET YEAR:
2008

GRANT STATUS: Ohio Historical Society Grant of \$35,000 for FY2006 was awarded and is in addition to the current budget request. This will be used to acquire an historic architect to define the steps necessary and recommended by the State Historical Society to restore the historical integrity of the barns and farmstead. This process will also include finding additional historic grants for future park needs.

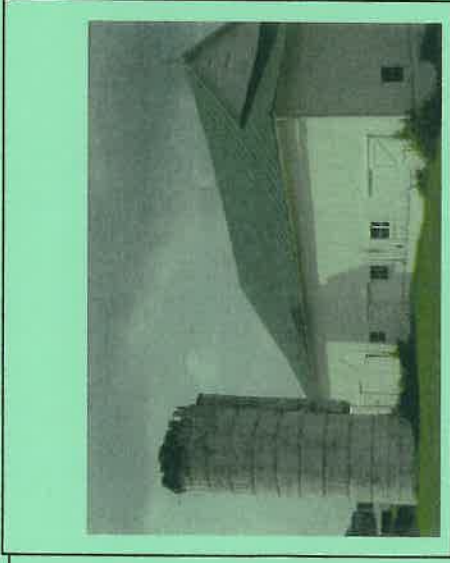
PROJECT DESCRIPTION:

This project will provide stabilization and historical integrity to the two barns at the Castle Park property. Stabilization of the Castle farmstead is needed if the site is to be used by the City for education, interpretive and recreation purposes as defined in the 2004 parks master plan. The stabilization of the Castle Park buildings is a first phase option in the recommended Castle Park phasing.

PROJECT STATUS: Indicate estimated dates until actual dates are known

Construction Contract	February 2008
Anticipated Completion Date	September 2008

ADDITIONAL COMMENTS: Phase I is actual one of four phases recommended in the Park Plan for the Castle Park.



CAPITAL IMPROVEMENT PROJECT FACT SHEET



PROJECT NUMBER: 50006

PROJECT TITLE:
PROJECT YEAR:
DEPARTMENT:
DEPARTMENT CODE:
FUND CODE:
PROJECT MANAGER:

Pine Hill Lakes Lodge Parking Lot and Access Road
2008
Parks & Recreation
302
223
Michael Hecker

CURRENT YEAR BUDGET REQUEST:

\$48,214

ENG./DESIGN ORD. # TYPE HERE
PROPERTY ACQUISITION ORD. TYPE HERE
CONSTRUCTION ORD. # TYPE HERE
CHANGE ORDER ORD. # TYPE HERE

COST ESTIMATES: (i.e. Construction; Engineering)
Land Improvement \$48,214 2008

GRANT STATUS: N/A

PROJECT DESCRIPTION:

A parking lot for a minimum 15-spaces and a better access road is needed to make the Pine Hill Lodge accessible for the public. Parking is currently not available at the site, which makes programming for the facility limited. With a parking lot and accessible road, staff will be able to plan more programming making the location accessible for families, children and wheelchair bound citizens.

The parking lot will include curbing and be located at the Lodge with a new access to Kings Mills Road. If approved this project would be included as part of the City's Annual Street Maintenance Program.

PROJECT STATUS: Indicate estimated dates until actual dates are known
Construction Contract April 2008
Anticipated Completion Date August 2008

ADDITIONAL COMMENTS:





City of Mason 2008 Budget

>> Main - 101.302 : Parks Personnel Budget

Position	Dept %	FT/PT	Hourly Rate	Annual Salary	Pension	Health Insurance	Medicare	Workers Comp	Total Salary & Benefits
Board Member	100	PT	25.00	300.00	42.00	0.00	4.35	12.00	358.35
Board Member	100	PT	25.00	300.00	42.00	0.00	4.35	12.00	358.35
Board Member	100	PT	25.00	300.00	42.00	0.00	4.35	12.00	358.35
Board Member	100	PT	25.00	300.00	42.00	0.00	4.35	12.00	358.35
Board Member	100	PT	25.00	300.00	42.00	0.00	4.35	12.00	358.35
Board Member	100	PT	25.00	300.00	42.00	0.00	4.35	12.00	358.35
Board Member	100	PT	25.00	300.00	42.00	0.00	4.35	12.00	358.35
Board Secretary	100	PT	35.00	420.00	58.80	0.00	6.09	16.80	501.69
Coordinator II	100	PT	14.10	30,061.20	4,208.57	0.00	435.89	1,202.45	35,908.10
Director	100	FT	39.36	83,915.52	19,720.15	14,000.00	1,216.78	3,356.62	122,209.06
Intern	100	PT	9.50	20,254.00	2,835.56	0.00	293.68	810.16	24,193.40
Maintenance Supervisor	100	FT	28.06	59,823.92	8,375.35	14,000.00	867.45	2,392.96	85,459.67
Maintenance Worker (1820)	100	PT	12.16	22,684.48	3,175.83	0.00	328.93	907.38	27,096.61
Maintenance Worker (1820)	100	PT	10.86	20,259.33	2,836.31	0.00	293.76	810.37	24,199.77
Maintenance Worker (1820)	100	PT	9.31	17,367.80	2,431.49	0.00	251.83	694.71	20,745.84
Maintenance Worker (1820)	100	PT	9.28	17,311.84	2,423.66	0.00	251.02	692.47	20,678.99
Maintenance Worker III	100	FT	19.07	40,657.24	5,692.01	14,000.00	589.53	1,626.29	62,565.07
Maintenance Worker III	100	FT	21.91	46,712.12	6,539.70	14,000.00	677.33	1,868.48	69,797.63
Maintenance Worker III	100	FT	19.07	40,657.24	5,692.01	14,000.00	589.53	1,626.29	62,565.07
Maintenance Worker III	100	FT	20.96	44,686.72	6,256.14	14,000.00	647.96	1,787.47	67,378.29
Maintenance Worker III	100	FT	21.59	46,029.88	6,444.18	14,000.00	667.43	1,841.20	68,982.69
Parks Maintenance Worker	100	FT	18.80	19,552.00	2,737.28	14,000.00	283.50	782.08	37,354.86
Seasonal Maintenance Workers	100	PT	9.28	39,569.92	5,539.79	0.00	573.76	1,582.80	47,266.27
Secretary	100	FT	15.76	33,600.32	4,704.04	14,000.00	487.20	1,344.01	54,135.58
Totals			489.07	585,663.52	89,964.87	126,000.00	8,492.12	23,426.54	833,547.05
Est Overtime: 12%			58.69	70,279.62	10,795.78	0.00	1,019.05	2,811.18	84,905.65
Anticipated Merit EOP: 2.5%			6.98	14,578.59	2,240.30	0.00	211.39	583.14	17,613.42
Totals			554.74	670,521.73	103,000.95	126,000.00	9,722.57	26,820.87	936,066.12

PARKS

Equipment #	Year	Make	Model	Purchase \$	VIN #	License	Mileage	R&M Cost
1145	1995	John Deere	1145	\$14,000	M01145X140023	N/A	3,085	\$16,342.87
325D	2000	TORO	325D	\$20,000	30795-200000274	N/A	1,563	\$6,177.37
4000	2005	TORO	4000	\$43,371	250000213	N/A	5,914	\$1,046.17
400x loader	2005	John Deere	400x	\$4,370	w0400xx007409	na		\$0.00
4320	2005	John Deere	4320	\$2,599	lv4320p235291	na	151	\$15.00
60	2000	FORD	F350	\$27,438	1FTSF31F6YEE08352	OV5038	60,900	\$9,986.06
61	2002	FORD	F350	\$29,300	1FTSF31F22E80246	oy8205	64,636	\$13,872.99
62	2002	FORD	F350	\$29,300	1FTSF31F42EC80247	ou8868	49,717	\$10,667.45
64	2002	FORD	CROWN VIC	\$21,234	2FAFP71W22X142958	oy7016	94,646	\$6,365.35
67	2000	FORD	F450SUPERD	\$53,043	1FDXF47F0YEE26635	OV5852	34,237	\$6,644.71
68	2001	FORD	E-350	\$28,302	1FBSS31F11HB15785	OV6553	46,364	\$3,770.47
69	2003	FORD	F150SC	\$18,371	2FTRX17W53CA92058	oy2834	44,152	\$2,086.76
9016	2002	JACOBSEN	HR-9016TUR		1757	N/A	4,907	\$7,406.49
970	1991	John Deere	970	\$10,883	M00970B103249	925	2,638	\$10,820.35
COX	1990	COX	820LT	\$1,700	015588	ON3534	72,302	\$3,657.73
EZGO1	2001	EZGO	VILLAGER	\$7,375	KGO135-O58335	N/A	131	\$30.00
EZGO2	2001	EZGO	UTILITY	\$7,375	N/A	N/A		\$1,634.05
p63	2006	FORD	F350	\$40,045	1ftww31p96ed91621	oy9379	18,247	\$551.57
parkswalk	2003	EXMARK	tt4817kac		391963	N/A		\$341.48
parkz	2003	EXMARK	lz27kc604	\$9,000	N/A	N/A	635	\$0.00
parkz1	2004	kubota	zd28f72p	\$9,066	N/A	na	133	\$0.00
parkz2	2005	kubota	zd28f72p	\$11,310	N/A	na		\$0.00
parkz3	2006	kubota	zd28f72p	\$11,234	N/A	na		\$0.00
PW1	1997	MI-T-M	HSP24031MG	\$3,100	19667	N/A	120,506	\$1,596.11